

**EAST HANOVER TOWNSHIP BOARD OF SUPERVISORS MEETING
8848 Jonestown Road, Grantville, PA 17028
December 20, 2011**

The meeting of the East Hanover Township Board of Supervisors was called to order with the pledge to the Flag by Chairman Keith Espenshade at 7:05 P.M. Present were Supervisors John Nelligan, Marie Beaudet, George Rish, and Tom Shutt.

Scott Wyland, Solicitor; Norm Ulrich, engineer; David Smith, Codes and Zoning; Charles Longreen, Director of Public Works; Ronald Reeder, Manager; and Deborah Casey Secretary/Treasurer were also present.

The meeting was audio taped. The tapes are strictly for the use of the Secretary-Treasurer for clarification during preparation of the minutes.

There was an Executive Session held at 6:30 PM to discuss a personnel issue.

APPROVAL OF THE MEETING MINUTES FROM THE BUDGET MEETING OF NOVEMBER 21, 2011

Mr. Nelligan made a motion to accept the minutes of the November 21, 2011, Special Meeting for the Budget. Mr. Rish seconded the motion. The motion was approved 4 in favor, 0 opposed, 1 abstention, Ms. Beaudet.

APPROVAL OF THE MEETING MINUTES FROM DECEMBER 6, 2011

Mr. Shut made a motion to accept the minutes as written. Mr. Nelligan seconded the motion. The motion was approved 4 in favor, 0 opposed, 1 abstention, Ms. Beaudet.

TREASURER'S REPORT

Expenditures:

General Fund	\$ 76,800.34
Wastewater Treatment Plant	\$ 12,833.30
Gaming Fund	\$270,469.85
State Fund	\$ 387.05
Sewer Project	\$ 48,058.57
H2O Grant	\$144,360.00
Park and Rec	<u>\$ 845.05</u>
Total	\$553,754.16

Ms. Beaudet made a motion to pay the bills as presented to the Board. Mr. Rish seconded the motion. The motion was approved 5 in favor, 0 opposed.

Mrs. Casey asked for permission to transfer \$200,000.00 from the General Fund checking account to the General Fund PLGIT account.

Mr. Rish made a motion to authorize Mrs. Casey to move \$200,000.00 from the General Fund Checking account to the General Fund PLGIT account. Mr. Nelligan seconded the motion. The motion was approved 5 in favor, 0 opposed.

Receipts

General Fund	\$ 11,219.06
WWTP	\$ 47,325.00
Gaming	\$566,879.26
Street Light	\$ 34.69
H2O	\$144,360.00
Park and Rec	\$ 358.00

Available Funds

General Fund	\$ 619,859.64
Wastewater Treatment Plant	\$ 323,549.09
Street Light	\$ 7,050.59
State Fund	\$ 509,175.61
Gaming Fund	\$1,153,814.90
H2O Fund	\$ 3,561.79
Park & Rec Fund	\$ 93,243.99
Public Sewer Fund	\$ <u>91,025.00</u>
Total	\$2,801,280.61

CORRESPONDENCE

The correspondence is listed as a handout and is available for review during regular office hours.

REPORTS

PUBLIC WORKS DEPARTMENT – CHARLES LONGREEN

- The bridge on Crooked Hill Rd. will be closed starting January 2, 2012 for the bridge replacement.
- There was a malfunction with the pump station at Englewood. The pump manufacturer was contacted and he talked Mr. Longreen through troubleshooting. It was discovered there was a bad relay. The relay has been ordered. The relay was bypassed so the pump station could function.

CODES AND ZONING – DAVID SMITH

- Mr. Smith noted the Board was provided with the UCC, SEO and Zoning reports on December 6th.

ENGINEERS REPORT – NORM ULRICH

- Mr. Ulrich noted the report has been updated and provided to the Board. It is available at the Municipal Building for review.
- There was some sidewalk put in at the Preserve at Bow Creek.

- The Township is moving forward with the S. Meadow Ln./Laudermilch Rd. intersection. A meeting was held this evening with the steering committee.

SOLICITOR'S REPORT – SCOTT WYLAND

- Solicitor Wyland noted he consulted with the Manager on some procedural issues regarding a bad check situation.

ERIC EPSTEIN

- A written report was provided to the Board. It is available at the Municipal Building for review.
- Transportation – Mr. Epstein followed up on Mr. Nelligan's request for the requirements of a Park and Ride location. CAT does not have the information so HATS was contacted and it will be getting back to Mr. Epstein. It appears the main site drivers are turning radius and some kind of coverage. Hopefully by the next meeting there will be Technical Specifications on what is needed. Mr. Epstein spoke with Frank Quigley of the Hollywood Casino regarding public transportation and there is a lot of opportunity for him to bring employees and individuals in the 9 county radius to the track.
- Mr. Epstein discussed running into representatives of Constellation and his discussion of the purchase electricity. He indicated to those representatives that the Township was not interested at this time.
- MOU – The MOU is not done. The Township is asking for an extension of 1 year with similar terms and some projects that are important. Not getting the extension will leave the Township without the annual reimbursement it gets in the amount of around \$97,000.00 per year. Mr. Epstein asked that Solicitor Wyland contact the County since the Township has not yet received the 2011 reimbursement. Mr. Epstein continued to discuss the MOU. The commitment we have from the County to date is that they would not oppose any redistribution of any outstanding funds we have. The County was to provide some information for the meeting tonight, but it has not yet been received.
- Redistricting – It looks like the Township is now in the 48th Senate District which is Harrisburg, Susquehanna and a part of Lebanon County. We are now in the 104th Representative District. Being in the 48th Senate District, we won't have an election next year. Senator Fulmer's seat is not up for re-election for 3 years.
- Mr. Epstein noted Mr. Reeder should get in touch with Solicitor Wyland to get updated on the Susquehanna River Basin Commission commitments the Township has.

ANDY STEIN

- Activities for the month have been the MOU and the request for the Dauphin County Gaming Advisory Board for an update and status of where we are at with the projects and the reconciliation. He thanked Mr. Reeder and Mrs. Casey for their hard work to get the information together for the report submitted to the Gaming Commission and he felt it satisfied them. He is hoping to get the reallocation of monies of previously approved completed projects to approved

projects. This is allowed but not automatic. We have come in under budget on some projects. We are waiting for written confirmation on the reallocation.

FIRE MARSHALL REPORT – DALE POWELL – 2011 YEAR END REPORT

- Chairman Espenshade noted a yearend report has been received from the Fire Marshall. It is available at the Municipal Building for review.

UNFINISHED BUSINESS

RESOLUTION 2011-17 – MISHLER SEWER FACILITIES PLANNING MODULE

- Chairman Espenshade asked if there was a Maintenance Agreement. Solicitor Wyland noted he had not yet seen one.
- Bud Grove of Grove Associates was present to represent the Mishlers. Mr. Grove noted it is a multi-step process. The first of which is to get the planning completed through DEP. The Mishler's have an existing cesspool and a separate system for gray water. They want to upgrade their system. Once the Planning Module is approved by the Township, it is sent to DEP, it reviews it and if DEP approves it, the next step is for the Mishler's to apply for a NPDES permit and water quality permit, which is the actual design. An Operations and Maintenance Manual will need to be put together. They will enter into an agreement by having the permit issued by DEP and they are responsible for maintenance and testing on an annual basis.
- Solicitor Wyland noted the Township has a separate requirement since the Township might ultimately be responsible for the operation and maintenance of the system if there is a default on the part of the owners or subsequent owners. The Township has a standalone agreement that is required, with security, to allow for the construction and operation of the facility.
- Mr. Grove asked at what point in the procedure the Township's requirements need to be in place.
- David Smith felt the Township's agreement should be drafted at this stage if the Board should approve of the module.
- Chairman Espenshade commented the design is not approved at this time so he did not know if the agreement needed to be specific to the system. Mr. Smith did not know if it needed to be specific to the type of facility, but there is a Township Operations and Maintenance agreement that would apply and an escrow. Solicitor Wyland noted the Board could act contingent upon receiving the executed Township agreement.
- **Mr. Rish made a motion to approve the Sewer Facilities Planning Module for Gerald and Cheryl Mishler contingent upon the execution of the Township's Maintenance agreement. Ms. Beaudet seconded the motion. The motion was approved 5 in favor, 0 opposed.**

ADOPTION OF THE PROPOSED AND ADVERTISED 2012 OPERATING BUDGET – GENERAL FUND & HIGHWAY/LIQUID FUELS - RESOLUTION 2011-18

- Mr. Reeder commented these are the budgets that were tentatively approved in November for advertisement. The budget was advertised and has been on

display at the Municipal Building. The operating budget is in the amount of \$8,821,680.00; Grant Budget, \$4,265,460.00; non- approved Grant Budget, \$3,398,242.00. No comments have been received from residents.

- **Ms. Beaudet made a motion to adopt Resolution 2011-18, the Operating Budget. Mr. Nelligan seconded the motion. The motion was approved 5 in favor, 0 opposed.**

RESOLUTION 2011-19 – FIXING THE TAX RATE FOR GENERAL, FIRE PROTECTION AND STREET LIGHTS

- Mr. Reeder noted the resolution is the same as in 2010. The tax rate for General purposes is 0.18 mills, Fire Protection 0.18 mills and Street Light levy is set at 38 cents per foot on developed property and 18 cents per foot on all other undeveloped properties.
- **Mr. Nelligan made a motion to adopt Resolution 2011-19 which sets the tax rate for the year of 2012. Mr. Rish seconded the motion. The motion was approved 5 in favor, 0 opposed.**

RESOLUTION 2011-20 – ADOPTION OF THE COMPREHENSIVE PLAN

- Chairman Espenshade noted the Comprehensive Plan was adopted at the December 6, 2011 Board of Supervisors meeting.
- **Ms. Beaudet made a motion to approve Resolution 2011-20 that adopts the Comprehensive Plan as approved at the December 6th meeting. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

NEW BUSINESS

ADVERTISE THE 2012 MEETING SCHEDULE

- **Ms. Beaudet made a motion to authorize the advertisement for the 2012 Meeting Calendar. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

AUTHORIZATION FOR BLOOMING GLEN PAYMENT No. 2

- Chairman Espenshade noted the payment is in the amount of \$52,727.17 for the Wastewater Treatment Plant Screening Project.
- **Ms. Beaudet made a motion to authorize the Blooming Glen payment in the amount of \$52,727.17. Mr. Nelligan seconded the motion. The motion was approved 5 in favor, 0 opposed.**

DAUPHIN COUNTY PLANNING COMMISSION REQUEST FOR A REPRESENTATIVE FOR THE NORTH/SOUTH CORRIDOR BETWEEN HERSHEY PARK DRIVE AND I-81

- Chairman Espenshade noted the new study would review the 3 north/south corridors between Hershey Park Drive I 81 which is Rt. 39 Sand Beach Rd. and Rt. 743. Discussion was held.

- Chairman Espenshade noted he would be willing to be the representative as long as they are evening meetings. After the 2 new Board members come on in January, one of them may want to be the Township's representative.
- **Ms. Beaudet made a motion to make Mr. Espenshade the representative for the north/south corridors for the Dauphin County Planning Commission. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

CONSIDERATION OF REQUEST FROM CROCE FOR WAIVER OF PUMPING OF SEPTIC TANK

Chairman Espenshade noted this request is from P.S. Croce for a waiver of pumping of his septic tank. It was noted the individual is a resident of Pheasant Rd. and is scheduled to hook up with the new extension that is to be done within the next year or so. Discussion continued.

- **Mr. Nelligan made a motion to accept the waiver of pumping because of the pending sewer connection. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

ACCEPT THE AUDITOR GENERAL AUDITORS REPORT FOR THE GRANTVILLE VOLUNTEER FIREFIGHTERS' RELIEF ASSOCIATION 2008 TO 2009

Mr. Reeder noted this is for the Board and public to be made aware of the report. It is on file at the Municipal Building for review. There were no findings.

- Wayne Isett noted the audit is a critical part of the Fire Cos. work and commented the Fire Co. Treasurer has done an excellent job during the audit. The Treasurer and he have worked hard to get the Fire Co. tax exempt and that has finally come through. Discussion continued on the audits.
- Mr. Nelligan noted he would like the Township to receive copies of the 990's.

ERIC EPSTEIN'S CONTRACT

Chairman Espenshade noted Mr. Epstein's contract has expired. The Board has the new contract and has had time to review it.

- **Ms. Beaudet made a motion to accept Mr. Epstein's contract for another six months. Mr. Shutt seconded the motion. The motion was approved 4 in favor; Chairman Espenshade, Mr. Nelligan, Ms. Beaudet and Mr. Shutt; 1 opposed, Mr. Rish.**

OTHER BUSINESS FROM THE BOARD

Ms. Beaudet thanked the Board for having her on for another couple months. She expressed her appreciation to the consultants for the work they have done for the Township since they have brought monies into the Township. She thanked the volunteers of the Township and other Board members for the mentorships.

Mr. Shutt thanked the public for giving him the opportunity to serve his Township. He thanked the consultants and Board members for all the work they have done. Chairman Espenshade commented it has been a pleasure working with Ms. Beaudet and Mr. Shutt and thanked them for their service and time.

Mr. Epstein noted he did receive an e-mail from the County regarding the MOU. He will forward it to the Board.

There was no other business from the Board.

BUSINESS FROM THE PUBLIC

There was no business from the public

Mr. Nelligan made a motion to adjourn the meeting. The meeting was adjourned at 7:58 PM.

Respectfully submitted,

Deborah A. Casey

cc: Keith Espenshade
John Nelligan
Marie Beaudet
Thomas Shutt
George Rish
Salzmann, Hughes, PC
Curt Cassel

Charles Longreen
Planning Commission
Light-Heigel & Associates
Posted
Zoning Hearing Board
LTL Consultants
Eric Epstein