

**REORGANIZATION MEETING
EAST HANOVER TOWNSHIP BOARD OF SUPERVISORS
8848 Jonestown Road, Grantville, PA 17028
January 4, 2010**

The Reorganization Meeting of the East Hanover Township Board of Supervisors was called to order with the pledge to the Flag by Temporary Chairman Keith Espenshade at 7:06 P.M. Present were Supervisors Dave Marshall, John Nelligan, Tom Shutt, and George Rish.

Charles Longreen, Director of Public Works, Curtis Cassel, Wastewater Treatment Plant Operator, Scott Wyland, Solicitor, Norman Ulrich, Engineer; and Deborah Casey Secretary/Treasurer were also present.

The meeting was audio taped. The tapes are strictly for the use of the Secretary for clarification during preparation of the minutes.

Temporary Chairman Espenshade congratulated Mr. Rish and Mr. Nelligan on their election and wished them well. All the Candidates have been sworn in and have taken the Oath of Office.

APPOINTMENTS AND COMPENSATION

CHAIRMAN

Temporary Chairman Espenshade asked for nominations for the position of Chairman.

- **Mr. Nelligan made a motion to nominate Keith Espenshade as Chairman of the Board of Supervisors. There were no further nominations. The motion was approved 5 in favor, 0 opposed.**

VICE CHAIRMAN

- **Mr. Shutt made a motion to nominate John Nelligan as Vice Chairman of the Board of Supervisors. There were no further nominations. The motion was approved 5 in favor, 0 opposed.**

SECRETARY/TREASURER

- **Mr. Nelligan made a motion to appoint Deborah Casey as Secretary/Treasurer. Mr. Rish seconded the motion. Mr. Nelligan amended his motion with compensation at \$45,880.00 per year. Mr. Rish seconded the amended motion. The motion was approved 5 in favor, 0 opposed.**

ESTABLISHMENT OF TREASURERS BOND - \$3,000,000.00

- **Mr. Rish made a motion to set the treasurers bond at \$3,000,000.00. Mr. Nelligan seconded the motion. The motion was approved 5 in favor, 0 opposed.**

SOLICITOR – HAWKE, MCKEON & SNISCAK LLP – PER FEE SCHEDULE

- **Mr. Marshall made a motion to appoint Hawke, McKeon & Sniscak as the solicitor per the fee schedule. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

SOLICITOR TO ZONING HEARING BOARD – PER FEE SCHEDULE

- **Mr. Nelligan made a motion to appoint Caldwell & Kearns as the solicitor to the Zoning Hearing Board at a rate of \$110.00 per hour. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

ENGINEER – PER FEE SCHEDULE

- **Mr. Nelligan made a motion to appoint LTL Consultants as the engineer per the fee schedule. Mr. Marshall seconded the motion. The motion was approved 5 in favor, 0 opposed.**

CODES AND ZONING – PER FEE SCHEDULE

- **Mr. Marshall made a motion to appoint Light-Heigel as Codes and Zoning Officer per the fee schedule. Mr. Rish seconded the motion. The motion was approved 5 in favor, 0 opposed.**

UCC BUILDING INSPECTOR – PER FEE SCHEDULE

- **Mr. Nelligan made a motion to appoint Light-Heigel as the UCC building inspector per the fee schedule. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

SEWAGE ENFORCEMENT OFFICER – PER FEE SCHEDULE

- **Mr. Marshall made a motion to appoint Light-Heigel as the Sewage Enforcement Officer as per fee schedule. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

INDEPENDENT AUDITOR – BROWN, SCHULTZ, SHERIDAN & FRITZ

- **Mr. Rish a motion to appoint Brown, Schultz, Sheridan & Fritz as the independent auditor not to exceed \$8,500.00. Mr. Nelligan seconded the motion. The motion was approved 5 in favor, 0 opposed.**

VACANCY BOARD CHAIRMAN

- **Mr. Shutt made a motion to appoint Glenn Moyer as the Vacancy Board Chairman. Mr. Nelligan seconded the motion. Mr. Rish asked if there is a chance to appoint someone else. Solicitor Wyland noted if the motion is not approved, then someone else can be appointed. The motion was approved 5 in favor, 0 opposed.**

VOTING DELEGATE AND ALTERNATE TO THE PSATS CONVENTION APRIL 19-21

Chairman Espenshade noted the Township needs one voting delegate and an alternate. Mrs. Casey as Secretary can be the voting delegate and Mr. Longreen as the alternate.

- **Mr. Rish made a motion to appoint Deb Casey as the voting delegate and Charlie Longreen as the alternate. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

BOARDS, COMMISSIONS, AND COUNCILS

RESOLUTION 2010-01 – SPECIAL FIRE POLICE

- **Mr. Marshall made a motion to adopt Resolution 2010-01, appointing the Special Fire Police and Establishing the Duties. Mr. Rish seconded the motion. The motion was approved 5 in favor, 0 opposed.**

ZONING HEARING BOARD

Jeff Rettig's term has expired. He is willing to continue for a 3 year term until 12/31/2012.

- **Mr. Rish made a motion to appoint Jeff Rettig to the Zoning Hearing Board for a 3 year term to expire 12/31/2012. Mr. Marshall seconded the motion. The motion was approved 5 in favor, 0 opposed.**

RESOLUTION 2010-02

This resolution appoints the members of the Zoning Hearing Board, Jeff Rettig, JoLynn Stoy, Shirley Allison, and Mark Stremmel (alternate).

- **Mr. Rish made a motion to adopt Resolution 2010-02. Mr. Nelligan seconded the motion. The motion was approved 5 in favor, 0 opposed.**

PLANNING COMMISSION

David Craig and Mike Webb's terms have expired. There is one vacant seat and a letter from Marie Beudet expressing interest in serving on the Planning Commission to fill the vacant seat.

- **Mr. Marshall made a motion to reappoint David Craig and Mike Webb as Planning Commission members for a 4 year term to expire 12/31/2013. Mr. Nelligan seconded the motion. The motion was approved 5 in favor, 0 opposed.**
- **Mr. Nelligan made a motion to appoint Marie Beudet to fill the vacancy on the Planning Commission with a term to expire 12/31/2011. Mr. Shutt seconded the motion. The motion was approved 4 in favor, Chairman Espenshade, Mr. Nelligan, Mr. Rish and Mr. Shutt; 1 opposed, Mr. Marshall.**

CAPITAL REGION COUNCIL OF GOVERNMENTS

Mrs. Casey is currently the representative and Mr. Longreen the alternate. They have agreed to continue if no one else wants to fill the positions. It is one meeting per month.

- **Mr. Nelligan made a motion to appoint Deborah Casey as the representative and Charles Longreen as the alternate for the Capital Region Council of Governments. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

ADOPTION OF THE MEETING SCHEDULE FOR 2010

Vice Chairman Nelligan noted all meetings will begin at 7:00 PM at the Municipal Building. The Board of Supervisors meetings will be held the 1st and 3rd Tuesdays of each month with the exception of the 2nd meeting in May which will be held on Wednesday, May 19th and the 1st meeting in November which will be held on Wednesday, November 3rd.

- **Mr. Rish made a motion to adopt the meeting schedule as stated. Mr. Marshall seconded the motion. The motion was approved 5 in favor, 0 opposed.**

ADOPTION OF THE FEE SCHEDULE – RESOLUTION 2010-03

Mrs. Casey noted the fee schedule has not changed from 2009. It will be posted on the bulletin board and the website.

- **Mr. Nelligan made a motion to adopt the fee schedule, Resolution 2010-03. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

DEPOSITORY OF TOWNSHIP FUNDS

Funds deposited with Fulton Bank

- | | |
|---------------------------------|--------------------|
| Fire Company Fund | Public Sewer Fund |
| Park and Recreation Fund | Street Light Fund |
| Payroll Fund | State Liquid Fuels |
| Park and Recreation Improvement | Escrow |

Funds deposited in PLIGIT Accounts

- | | |
|--|---------------------------------------|
| State Liquid Fuel Tax Fund and State Turnback Fund | |
| General Fund | Operations & Maintenance Capital Fund |
| Sewer Project | Park & Recreation Capital |
| Emergency Services Fund | |

Funds deposited with Jonestown Bank

- | | |
|-------------------------------|-------------|
| General Fund | Escrow Fund |
| Sewer Operation & Maintenance | |

Funds deposited with the Pennsylvania Municipal Retirement System Pension Fund.

- **Mr. Rish made a motion to approve the depository of the Township funds as stated by Mrs. Casey. Mr. Marshall seconded the motion. The motion was approved 5 in favor, 0 opposed.**

MILEAGE COMPENSATION – 50 CENTS

The mileage rate is the approved IRS rate for 2010 at 50¢.

- **Mr. Nelligan made a motion to set the mileage compensation at 50 cents per mile. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

HOLIDAYS FOR TOWNSHIP EMPLOYEES

January 1	New Years Day	January 18	Martin Luther King Day
February 15	President’s Day	May 18	Primary Election

May 31	Memorial Day	July 5	4 th of July
September 6	Labor Day	October 11	Columbus Day
November 2	Election Day	November 25	Thanksgiving
December 24	Christmas	December 31	New Years

December 31st will be observed as January 1, 2011.

- **Mr. Marshall made a motion to approve the holidays for the Township employees as read. Mr. Rish seconded the motion. The motion was approved 5 in favor, 0 opposed.**

The Reorganization Meeting ended at 7:30 PM.

BOARD OF SUPERVISORS MEETING

The regular meeting of the Board of Supervisors began at 7:32 PM.

APPROVAL OF THE MEETING MINUTES FROM DECEMBER 15, 2009

Mr. Marshall made a motion to approve the minutes as written. Mr. Shutt seconded the motion. Mr. Rish noted he would abstain from voting since he was not a Supervisor at the time. The motion was approved 4 in favor, Chairman Espenshade, Mr. Marshall, Mr. Nelligan, and Mr. Shutt; 0 opposed; 1 abstention, Mr. Rish.

TREASURER'S REPORT

Expenditures:

General Fund	\$219,010.06
Operations and Maintenance	\$ 41,330.22
State Fund	\$ 13,192.97
Street Light	\$ 329.81
Park and Rec	<u>\$ 1,844.72</u>
Total	<u>\$275,707.72</u>

Mr. Nelligan made a motion to approve the General Fund expenditures. Mr. Marshall seconded the motion. Mr. Nelligan amended his motion to include the Operations and Maintenance, State, Street Light and Park and Rec Funds. Mr. Marshall seconded the amended motion. Mr. Marshall noted there is a bill in the amount of \$48,000.00 which is reimbursable through a grant. Mr. Rish noted he had spoken with Mrs. Casey about the radios and if they were bid out. He was informed it was through a State Contract. The motion was approved 5 in favor, 0 opposed.

Mrs. Casey asked for approval to transfer \$10,000.00 from the State Fund PLGIT investment account into the State Fund Checking account.

- **Mr. Rish made a motion to allow Mrs. Casey to transfer \$10,000.00 from the State Fund PLGIT to the State Checking account. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

Receipts

General Fund	\$ 219,048.34
Operations & Maintenance	\$ 4,279.00
Park and Rec	\$ 148.00

Mrs. Casey reported that this week a check should be received for reimbursement of the paving of Fox Run and Firehouse Roads in the amount of \$510,000.00.

Available Funds

General Fund	\$ 369,358.40
Operations & Maintenance	\$ 209,681.39
Street Light	\$ 4,599.80
State Fund	\$ 320,658.64
Public Sewer Fund	\$ 3,984.99
Park and Rec Fund	<u>\$ 70,232.86</u>
TOTAL	\$ 978,516.08

SIGNIFICANT CORRESPONDENCE

The Correspondence is listed as a handout and is available for review during normal office hours.

REPORTS**PUBLIC WORKS DEPARTMENT – CHARLES LONGREEN**

Mr. Longreen presented his report for the month of December. It is available for review at the municipal building.

- Mr. Longreen requested an Executive Session with the Board and Solicitor after the meeting to discuss a personnel issue.

GRANTVILLE VOLUNTEER FIRE CO. – WAYNE ISETT

No report.

PUBLIC SAFETY ADVISORY COUNCIL – JOHN NELLIGAN

The Council will have its first meeting of 2010 in March.

EMERGENCY MANAGEMENT – JOHN NELLIGAN

Mr. Nelligan presented his 2009 Activity Report Summary.

- 134 hours were logged at our EOC. This does not include the time spent for staff training.
- Terrorists Training – 2 days at HACC
- Land development reviews for the Township.
- Attended 6 monthly training sessions at Dauphin County EMA.
- Hazardous materials response #39042701.
- Emergency Operations Center was activated for 2 storms during the year.
- Coordinated the Public Safety Advisory Council scheduled meetings.
- Conducted hazard mitigation plan review for Dauphin County Emergency Management.

- Provided Criminal Investigation Assistance with PA State Police.
- Attended PIO Training Seminar at HACC.
- Communications System installation and training.
- 2010 will continue with the Safe School Program, Pandemic issues and the additional MINS requirements being required for East Hanover's Emergency Management positions.

WASTEWATER TREATMENT PLANT – CURTIS CASSEL

Mr. Cassel presented his report for December. It is available at the municipal building for review.

- Mr. Cassel asked for approval of electronic submittal of the Township's DMR's to the State and EPA. By consensus of the Board, Mr. Cassel has approval for the electronic submission. A hard copy will be kept in the files.

ENGINEERS REPORT – NORMAN ULRICH

- The Board was provided a copy of the Engineer's Report.
- The contractor will be out on the bridge on Jonestown Rd., over the Manada Creek doing core borings for the continued design of the bridge.
- LTL has been working with Penn National on its new submission and it should be received shortly.
- Mr. Marshall asked if Mr. Hannum knows where the Township is with the sewer module for the Hilton Garden Inn. Mr. Ulrich noted his last understanding is that Hilton Garden Inn is gathering field data to determine whether it could be hooked up gravity wise.

EFMR MONITORING GROUP – ERIC EPSTEIN

Mr. Epstein presented a report to the Board. It is available for review at the Municipal Building.

- Gaming update – the legislature is coming back early to discuss table games. The House had an initial tax rate of 16%, 14% going to the State, and 2% going to local, which would decrease to 14% in 2011 with the local share still be 2% and the State share being 12%. There is no State budget until the table games legislation is passed. Most of the money that would go to the budget would be from licensing fees. At this time, it looks like East Hanover Dauphin will get \$120,000.00 per year and East Hanover Lebanon will also get \$120,000.00. This is in addition to the \$947,000.00 the Township is getting for slots. The remainder will go to the Crime Fighting Task Force.
- House Bill 1500 – State Police assessment for rural communities that use the PSP. This is still being worked on to try to get the Township and other Township's that host casinos indemnified
- Senate Bill 711 - Gaming reforms – If the reforms are passed, it would allow the State Police to conduct background investigations of the State's Gaming Control Board's executive director and the head of the agency's Bureau of Investigations and Enforcement. The Township may want to bring in Penn National to discuss its plans.

- Met-Ed customers may be getting a letter offering to pay ahead with interest. It is a pretty good deal where you can pay ahead during 2010 and the interest will be applied to the rate increase in 2011. The projected increase is 50%. You can enter and leave the program without penalties.
- Rt. 22/Rt. 743 Action Plan – A meeting was held with Representative Marsico and there are 4 action items which involve trying to pin down HATS, PennDOT and the Tri-County Planning Commission on what the plans are for the intersection. Mr. Ulrich will be also be working on this.
- The Gaming bill if passed could be revisited.
- Mr. Marshall asked if incidents reports for the Rt. 743/22 intersection would be of help. Mr. Epstein felt it would be. Mr. Nelligan noted a report could probably be provided. Discussion continued. Solicitor Wyland thought Penn National was gathering data on the intersection. Discussion continued on data collection, the results of that data and the intersection. It was suggested that residents might want to contact legislators regarding concerns of the intersection.
- A resident had a question about the pre-payment of monies to Met-Ed and noted the interest rate is over 7%. You can opt in or opt out whenever, but if you decide to do this does this lock you in and prevent you from comparison shopping. Mr. Epstein noted if you do this, you can still comparison shop and break away from Met-Ed. The resident asked if you break away will you get your money back with interest. Mr. Epstein noted they are supposed to reimburse you with investment and they will provide you with a 1099. He offered to provide information to the resident if they sent him an e-mail.

UNFINISHED BUSINESS

OLD COMPUTER HARDWARE

No report.

CONDITIONAL USE HEARING – SVSC – CANCEL HEARING AND RESCHEDULE

Chairman Espenshade noted the Conditional Use Hearing was scheduled for January 19th and an extension has been provided until February 16th.

- **Mr. Rish made a motion made a motion to cancel the January 19th public hearing and re-advertise for February 16th at 7:30 PM. Mr. Nelligan seconded the motion. The motion was approved 5 in favor, 0 opposed.**

PUBLIC HEARING – ORDINANCE 2010-01

The public hearing for Ordinance 2010-01, Franchise Ordinance will be held on January 19th at 7:30 PM.

NEW BUSINESS

HALBLEIB WAIVER REQUEST – SECTION 623.2 PARK AND OPEN SPACE

Chairman Espenshade noted this has to do with a Land development plan. There is a provision in the ordinance for dedicating park land or paying a fee in lieu of. Mr. Halbleib is asking for a waiver from the ordinance.

- Mr. Halbleib noted the reason he is requesting a waiver is that the residence that is already on the other property will be demolished and all that is being done is replacing a residence on the new property and this will not increase the population.
- Mr. Marshall asked if the fee is set on residence or on subdivisions. Mr. Ulrich noted it is based on lots that are being developed. He felt Mr. Halbleib is basing his waiver on the issue that a house is being demolished and a new one is being built. The way the original plan was submitted as a subdivision, and then the land development, the ordinance would still require the fee.
- **Mr. Nelligan made a motion to honor the waiver request per section 623.2 Park and Open Space Provision on the Halbleib plan in the amount of \$1,040.00. Mr. Rish seconded the motion.** Mr. Shutt felt if the fee is waived, then it is time to get it out of the ordinance. Mr. Marshall felt there have been other subdivisions under similar circumstances and they had to pay the fee. If the fee is not going to be enforced, then it should be eliminated. Mr. Rish felt it should be looked at by a case by case basis. An applicant is free to ask for any waiver. Chairman Espenshade noted 2 lots were created and knowing where the other lot went, he did not feel there would be no increase in residents on the property. However, there is no guarantee and there could possibly be a residence put on the property. Mrs. Casey asked if there were any repercussions granting this waiver. Solicitor Wyland felt there were not. Marie Beuadet felt that the ordinance should be adjusted to reflect that the one size does not fit all. Discussion continued.
- **A motion was on the table. The motion was approved, 3 in favor, Chairman Espenshade, Mr. Nelligan, and Mr. Rish; 2 opposed, Mr. Marshall and Mr. Shutt.**

HALBLEIB LAND DEVELOPMENT – ACCEPT FOR REVIEW

- **Mr. Marshall made a motion to accept the Halbleib land development plan for review. Mr. Nelligan seconded the motion. The motion was approved 5 in favor, 0 opposed.**

PENN NATIONAL WAIVER REQUEST

This is a request for a waiver of 303 Preliminary Plan. Penn National has requested the waiver and the Planning Commission has recommended approval of the waiver with the condition that no construction, mobilization, etc. occur until the final plan is recorded.

- **Mr. Rish made a motion to grant the waiver request for SALDO Section 303 Preliminary Plan process with Penn National intending to proceed with the plan as a Preliminary/Final Plan conditioned upon no construction, mobilization, etc. until the final plan is recorded. Mr. Marshall seconded the plan. The motion was approved 5 in favor 0 opposed.**

PSATS CONVENTION STAFF ATTENDANCE

- **Mr. Marshall made a motion to permit Mr. Longreen, Mrs. Casey, Mr. Nelligan and Mr. Rish to attend the PSATS Convention. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

OTHER BUSINESS FROM THE BOARD

Mr. Nelligan noted his office of Emergency Management as well as East Hanover Township has received correspondence from FEMA regarding review of the updated digital flood plain rate maps. FEMA is requesting a response by attending meeting and doing some paperwork. Mr. Nelligan asked if there is a consultant from the Township that is going to review this. Mrs. Casey noted David Smith of Light-Heigel would be working with Mr. Nelligan.

Mr. Marshall noted on January 7th, the Water Sub-Committee will be meeting and discussing possible solutions for the Funck's EXXON issue. Any Supervisors are welcome to attend.

BUSINESS FROM THE PUBLIC

Marie Beaudet congratulated Mr. Nelligan and Mr. Rish on their elections. She asked for permission from the Board to continue working with Mr. Longreen with the LTAP program for the signs, etc. She would like to volunteer her time to help Mr. Longreen get the proper applications and populating the information. By consensus of the Board, Ms. Beaudet can continue with the project.

Ms. Beaudet commented on having the Township reassess the property at Early's Mill Rd. since there are no improvements on the property. Mrs. Casey noted she has been in contact with the County but has not received a response. She will follow up. Mr. Nelligan noted he has also been working with the County to try to get a new street address.

Mr. Shutt made a motion to adjourn the meeting. The meeting was adjourned at 8:25 PM.

Respectfully submitted,

Deborah A. Casey

cc: Keith Espenshade
John Nelligan
Dave Marshall
Thomas Shutt
George Rish
Hawke, McKeon & Sniscak
Curt Cassel

Charles Longreen
Planning Commission
Light-Heigel & Associates
Posted
Zoning Hearing Board
LTL Consultants
Eric Epstein