

**EAST HANOVER TOWNSHIP BOARD OF SUPERVISORS MEETING  
8848 Jonestown Road, Grantville, PA 17028  
July 21, 2009**

The meeting of the East Hanover Township Board of Supervisors was called to order with the pledge to the Flag by Chairman Keith Espenshade at 7:00 P.M. Present were Supervisors, Dave Marshall, John Nelligan and Tom Shutt. Marie Beaudet was absent

Scott Wyland, Solicitor; Norman Ulrich, Engineer; David Smith, Codes and Zoning; Charles Longreen, Director of Public Works; and Deborah Casey Secretary/Treasurer were also present.

The meeting was audio taped. The tapes are strictly for the use of the Secretary-Treasurer for clarification during preparation of the minutes.

**APPROVAL OF THE MEETING MINUTES FROM JULY 7, 2009**

**Mr. Nelligan made a motion to approve the July 7<sup>th</sup> Meeting minutes. Mr. Marshall seconded the motion. The motion was approved 4 in favor, 0 opposed.**

**TREASURER’S REPORT**

Expenditures:

General Fund	\$ 56,634.49
Operations and Maintenance	\$ 6,253.77
Park and Rec	<u>\$ 3,617.98</u>
Total	\$ 66,506.24

**Mr. Marshall made a motion to pay the bills as submitted. Mr. Shutt seconded the motion. The motion was approved 4 in favor, 0 opposed.**

Receipts

General Fund	\$ 23,313.99
Operations & Maintenance	\$ 28,479.00
Park and Rec	\$ 11,134.00

Available Funds

General Fund	\$1,208,686.65
Operations & Maintenance	\$ 281,686.72
Street Light	\$ 6,392.92
State Fund	\$ 430,890.12
Public Sewer Fund	\$ 3,982.43
Park and Rec Fund	<u>\$ 83,423.57</u>
TOTAL	\$2,015,062.41

**CORRESPONDENCE**

The correspondence is available for review during normal office hours.

**REPORTS**

**PUBLIC WORKS DEPARTMENT – CHARLES LONGREEN**

**AWARD OF BID FOR FOX RUN AND FIREHOUSE ROADS**

EJ Brenneman

Approximate Quantite and Description	32,209+or- cold recycled bituminous base	
Course	\$3.35 per Syds.	Total \$107,900.15
64,000 +or- CSS emulsified asphalt		
	\$2.00 per gal	Total \$128,000.00
32,209 +or- 12.5 mm Super Pave wearing course compacted to 2 inches in place		
	\$6.65 Syds.	Total \$214,189.85
2,000 +or– strong post guide rail and end treatments installed to PennDOT		
Specs	\$27.10 per LF	Total \$54,200.00
1 2A Stone if necessary		
	\$35.15 per ton	
1 Super Pave leaving course if necessary		
	\$76.85 per ton	
1 Repair of base failer if necessary		
	\$71.70 Syds.	
<b>TOTAL</b>		<b>\$504,473.70</b>

- **Mr. Nelligan made a motion to accept the recommendation of the Public Works Director to award the bid to E.J. Brenneman for Firehouse and Fox Run Roads in the amount of \$504,473.70. Mr. Shutt seconded the motion. The motion was approved 4 in favor, 0 opposed.**
- Mr. Longreen commented the traffic light at Bow Creek and I81, northbound light, took an electric hit. He is not sure if it was from the electric spikes with the transformer problem on Faith Rd. It appears the complete unit was fried. PA Percs is working on fixing the problem. This will be a large expense. It was suggested Mr. Longreen work with the solicitor and contact Met-Ed to see what they might to do help with the cost.

**CODES AND ZONING – DAVID SMITH**

On July 7<sup>th</sup>, the Zoning, UCC and SEO reports were provided to the Board.

**ENGINEERS REPORT – NORM ULRICH**

- The Township site plan is almost complete. The deed description will be reviewed and then the plan will be ready to be recorded.
- The Youth Sports Complex is moving forward and is substantially complete. The plan will be finalized once the Park and Rec Board decides on the phasing of the project. Once that is done, the plan will go back to the Planning Commission. Estimated costs will also be provided for the phases.
- The Board has been provided with scope of work documents for several of the grants.

**EFMR MONITORNG GROUP – ERIC EPSTEIN**

- Mr. Epstein thanked LTL and Mrs. Casey for their assistance in securing the H2O grant. The Township received complete funding for the grant request that was put in. Senator Piccola also played a huge role in obtaining the grant. Since the Township received the grant, it will not need to follow up with an application for the August 4<sup>th</sup> deadline. Receipt of the grant is good news for the people in Englewood and Partridge Hills.
- Verizon has agreed to do a presentation when it is convenient on the status of broadband for East Hanover.
- Funding for the intersection at Rt. 743 and S. Meadow Lane is being pursued through the HATS program.
- The State budget is still not approved and as a result of this, it is not known where House Bill 21 on table games is at this time. The commitment Mr. Epstein received is regardless of how House Bill 21 goes; State Police will remain inside and outside the Casino. Video Poker got voted out of committee.
- Mr. Epstein is monitoring and supporting amendments to the proposal that would tax rural residents for State Police coverage. An exemption is being requested to exempt populations of less than 10,000.
- All the electric utilities had to submit their Act 129 plan on July 1<sup>st</sup>. That is being tracked. Mr. Epstein urged the Board to talk about procurement of electric. He felt the cost at this time is in a good place, but won't stay that way. There are programs out there that can lock the Township rate into place for 2 to 3 years.
- Solicitor Wyland noted there was only so much H2O money out there and everyone was applying for grants. He is unaware of any other project that got 100% funding. The Community should recognize the result Mr. Epstein was able to achieve for the Township.
- Mr. Ulrich noted his firm did grants for around 12 municipalities and he thought there were only 2 where the grants were awarded and East Hanover's was the only one that received 100% approval.
- Mr. Shutt thanked Mr. Epstein and Mr. Stein for the work they have done for the Township.

### **GRANTS – ANDY STEIN**

The Board was presented with a list of grants for consideration for the 2009 grant cycle. Mr. Stein asked for direction in which grants are to be applied for. The Township received by the Township deadline 2 grant requests; the first one from the Grantville Volunteer Fire Company which is requesting \$300,000.00, the 1<sup>st</sup> of a 3 year request, for the construction of the new fire house. A good working draft will be presented to the Board in the near future. The second request was from South Central Emergency Management for \$490,490.00 for construction of a new building to house its equipment. The rest are Township generated. They are road and bridge infrastructure projects which were discussed last year. A decision needs to be made as to which project will be done. Two other grants discussed before are \$15,000.00 for best management practices to develop processes and coordination between the Planning Commission and Board of Supervisors and the other for \$15,000.00 is a pilot program to determine what it would take to start a transfer development rights program. The last one is \$400,000.00 request to upgrade the skimming equipment at the wastewater treatment

plant. Currently it is done by hand and this would allow for it to be automated. All the proposed are scheduled for first presentation to the Board on August 4<sup>th</sup>.

- Mr. Nelligan and Mr. Marshall supported the grant for the skimmer. Mr. Stein will proceed with the draft of the grant.
- It was determined Mr. Stein will proceed with the draft of grants for the best management practices and the TDR program.
- Mr. Stein noted the Fire Company will be putting a \$900,000.00 request directly to the County and will be asking for a letter of support from the Board. This will not be taken from the Township's grant money.
- A request was received from the Susquehanna Township Fire Company on a tanker. The letter is not clear as to whether they are going through the County or asking the Township to sponsor. Mr. Stein will ask for clarification. If they are asking for sponsorship, then we will not consider it since they did not meet the deadline on the website for submission. If they are asking for support, then they will be able to make a presentation at the August 4<sup>th</sup> meeting.
- Mr. Stein reviewed the scope of works from LTL and felt they are in line with the grants as submitted and recommended the Board schedule the appropriate kickoff meetings to start the projects.
- It was noted the grants will be presented on the regularly scheduled meeting on August 4<sup>th</sup> vs. a special meeting.
- Solicitor Wyland noted he met with Counsel for the County to go over some revisions to the MOU and this should be done within the next month. Once the County reviews the MOU, then it will be presented to the Board for approval. There are only minor changes to the agreement.

#### **CAPITAL REGION COUNCIL OF GOVERNMENTS – DEB CASEY**

- Mrs. Casey attended the COG meeting on July 20<sup>th</sup>. A presentation was given by Bill Welch, President of Bench Energy Solutions on energy purchases. His firm purchases energy through the Power and Energy Purchase program and helps businesses to manage their energy costs.
- The August meeting has been cancelled.
- Various reports were given from the different counties.
- Skip Memmi announced he was withdrawing from the Supervisors race in Derry Township due to the Hatch Act.

#### **UNFINISHED BUSINESS**

##### **CHANGES TO SALDO**

Solicitor Wyland noted some minor technical edits were made and the draft has been forwarded to Mrs. Casey and Mr. Ulrich. A final version will be submitted in the near future.

##### **REQUEST FROM THE LOWER DAUPHIN SCHOOL DISTRICT**

The School District will be creating a second driveway at the Middle School campus since currently there is only one access. The new driveway will impact some of the athletic fields so a new synthetic turf multi-use field will be created. They would also like

to build a second multi-use field which would be open to the school teams and community athletic teams. They would like to artificial turf the one field. They are requesting a donation from the Township to help construct the second field.

- Mrs. Casey noted she spoke with the School District and they will take any amount of a donation.
- Mr. Marshall felt that we should not make a donation since we are working on creating athletic fields in the Township. Mr. Nelligan felt the same way.
- Chairman Espenshade noted the field will still be built at the Middle School, but will be a grass field vs. a synthetic field if the donations are not received.
- **Mr. Nelligan made a motion to decline the request from Lower Dauphin High School for contributing towards the synthetic turf multi use practice field. Mr. Marshall seconded the motion. The motion was approved 4 in favor, 0 opposed.**

**BIDS FOR COMPUTER HARDWARE**

Full Circle Solutions Group

Domain Controller Server	\$ 17,679.00
Laserfiche Server	\$ 13,149.00
HP dc5800 Desktops 8	\$ 10,144.00
HP 4710s Laptops – 2	\$ 4,311.00
HP Rack Cabinet	\$ 999.00
2 APC Battery Backups	\$ 918.00
Sonic Wall Firewall w/ 2 yr security suite	\$ 1,051.00
3COM 24 Port Switch	\$ 405.00
HP LaserJet P4014DN	\$ 1,506.00
Network Labor	<u>\$ 5,400.00</u>
TOTAL	\$ 55,562.00

Mrs. Casey reviewed the bid and noted the only difference from the bid specs was for the lap top computers. This model has been discontinued and Full Circle replaced it with 4710s Laptops. Mrs. Casey recommended to the Board to award the bid to Full Circle Solutions Group at a cost of \$55,562.00

- **Mr. Nelligan made a motion to award the bid to Full Circle Solutions in the amount of \$55,562.00. Mr. Marshall seconded the motion. The motion was approved 4 in favor, 0 opposed.**

**NEW BUSINESS**

**ERSKINE – REQUEST FOR WAIVER**

Frank Cottola of Act One Consulting represented Mr. Erskine. The property is located at 156 Cliff Road. A letter was provided to the Board for its consideration. Mr. Cottola provided a site map to the Board for review.

- Mr. Cottola noted Mr. Erskine would like to build a 45’ by 70’ pole barn and a 60’ by 100’ arena. The site map shows an infiltration bed in a site that is not conducive for the site. His client is asking for a waiver for Appendix B in the Stormwater ordinance, and more specifically to the Best Management Practices of the stormwater management. Dan Welte, a resident biologist did wetland

delineation for the Erskines. Mr. Cottola and Mr. Ulrich have been to the site and the soil in the area is clay. In most months if you dig a foot down, you hit water. One of the BMP's that is very popular is an infiltration bed but he can't see a reason to do that since it is not a constructive way of handling the stormwater. In the letter submitted to the Board, there was a proposal of what his client would like to do. In Section 408, the waiver and appeal procedure, there are one or two options that are offered. One of them is a cause of hardship as it applies to a particular property, and the second one is an alternative proposal that would allow for equal or better results which he believes would be in the best interest of the Erskines. On a 19 acre parcel, the Erskines are looking to improve approximately ¼ of an acre. They would also like to add a driveway to extend the existing paved driveway. They would be putting crushed stone on a parking area that would be 40' by 60'. The sketch shows the 25 foot buffer off of the wetlands delineation which his client believes is doable. The proposal for the stormwater runoff is the low slope roofs coming off of the pole barn on the slope sides and on the arena would capture water into 3 foot wide beds that are approximately 6 inches deep with crushed stone. As the water percolates out, it would run towards the stream that is 700 feet away. The soil is impermeable and is water laden. His client does not want to add to that and wants to slow the velocity with the roofs that will be created and the beds and stone. There are no erodible soils in the area and this have will the most minimal impact to the wetlands.

- Mr. Ulrich concurred with the soil conditions of the property.
- Mr. Cottola noted if the waiver suits the Board, his client will do the drawings and submit them to LTL for review.
- Chairman Espenshade asked if the temporary horse barn will be removed. Mr. Erskine noted it will be removed after the new buildings are constructed.
- Chairman Espenshade asked if the proposed driveway will be paved. Mr. Cottola noted it would be stone.
- **Mr. Marshall made a motion to grant the waiver since there is no way water is going to penetrate.** Discussion was held on what the motion should be. Mr. Ulrich noted the last waiver granted was not to have to submit a land development plan but comply with stormwater. What Mr. Erskine is requesting is a waiver from Appendix B of the ordinance which would mean they would not be required to control stormwater. Mr. Marshall noted they are still going to do a form of stormwater control. Mr. Ulrich noted they are asking for a waiver from the requirements of stormwater. Appendix B deals with peak controls and also BMP's.
- **Mr. Marshall made a motion to relieve Mr. Erskine of some of the stormwater requirements and to follow through as described in their letter to the Board of Supervisors dated July 16<sup>th</sup>.** Mr. Marshall withdrew his motion.
- **Mr. Marshall made a motion to approve the letter from Act One Consultants dated July 16<sup>th</sup> for the property at 156 Cliff Rd., so they can go through with their plan. Mr. Shutt seconded the motion. The motion was approved 4 in favor, 0 opposed.**

- Mr. Cottola will provide an updated drawing.

#### **RESOLUTION 2009-13 – USE OF DOTGRANTS FOR LIQUID FUELS FILING**

The resolution is for giving approval to Mrs. Casey and Mr. Longreen to do the Liquid Fuels filing requirements on line in the new dotGrants program. There is also an agreement that needs to be approved.

- **Mr. Nelligan made a motion to adopt Resolution 2009-13 use of the dotGrants for Liquid Fuels filing. Mr. Marshall seconded the motion. The motion was approved 4 in favor, 0 opposed.**
- **Mr. Nelligan made a motion to adopt the agreement to allow for electronic access to PennDOT systems under the Pennsylvania Department of Transportation. Mr. Shutt seconded the motion. The motion was approved 4 in favor, 0 opposed.**

#### **RESOLUTION 2009-14 – MUNICIPAL RECORDS SCHEDULE**

The resolution is for the adoption of the PA Historical Museum Commission Bureau of Archives and History Municipal Records Schedule. The schedule was revised in December, 2008. Adoption of the resolution will allow for destruction of certain documents.

- **Mr. Marshall made a motion to adopt Resolution 2009-14 public records retention schedule. Mr. Shutt seconded the motion. The motion was approved 4 in favor, 0 opposed.**

#### **RESOLUTION 2009-15 – TCC VOTING DELEGATE**

The resolution is for appointing the Townships voting delegate for the County Tax Collection Committee. The delegate is Mrs. Casey.

- **Mr. Marshall made a motion to adopt Resolution 2009-15 to appoint Deb Casey as the voting delegate. Mr. Nelligan seconded the motion. The motion was approved 4 in favor, 0 opposed.**

#### **RESOLUTION 2009-16 – RECORDS DESTRUCTION**

The resolution is for the destruction of the following records:

County and Township paid tax receipts 1988 through 2003  
Real Estate Tax Duplicate 1997 through 2001  
Occupational Tax list duplicates (Per Capita Tax) 1997 through 2006

- **Mr. Nelligan made a motion to adopt Resolution 2009-16 with regards to municipal records destruction. Mr. Shutt seconded the motion. The motion was approved 4 in favor, 0 opposed.**

#### **WEST HANOVER REQUEST FOR USE OF SPECIAL FIRE POLICE**

This is a request from West Hanover Township for use of the Fire Police for its Community Festival.

- **Mr. Nelligan made a motion to accept the request from West Hanover to release 4 of our officers for their Community Festival, 2009, provided our**

**Fire Police are available. Mr. Marshall seconded the motion. The motion was approved 4 in favor, 0 opposed.**

### **GRANT PROJECTS – SCOPE OF WORK**

The scope of work for the grant projects is as follows:

Aquifer Study	\$310,452.00
Comprehensive Water Management Plan	\$105,452.00
Wastewater Treatment Plant and Receiving Stream Analysis	\$81,498.00
Roadway and Drainage Facility Inventory Study	\$50,000.00
Subdivision/Land Development Ordinance Amendment Long Term	\$50,000.00
Zoning Ordinance Amendment Immediate	\$10,000.00

- **Mr. Nelligan made a motion to adopt all of the six scope of work for the grants in the amounts set forth in the grant process. Mr. Marshall seconded the motion. The motion was approved 4 in favor, 0 opposed.**

The Planning Commission Workshop for July 22<sup>nd</sup> has been cancelled.

### **BUDGET WORKSHOP**

- **Mr. Shutt made a motion to advertise for a budget workshop on August 11<sup>th</sup> at 7:00 PM. Mr. Nelligan seconded the motion. The motion was approved 4 in favor, 0 opposed.**

### **OTHER BUSINESS FROM THE BOARD**

Mr. Nelligan noted on July 6<sup>th</sup> a letter was received from Chesapeake Estates. The letter describes the fact that over the last 2 years, one of the two wells on the property is starting to show significant reduction in output. Chesapeake Estates is asking the Township's consideration and approval for them to put in place a 3<sup>rd</sup> well to take the place of the one that is diminishing and the diminishing well would remain in service as a backup. Mr. Marshall and he met with Adam Martin of Chesapeake and went over the request. It was made clear that the Township is not in the position to approve or disapprove of the drilling of wells. They did indicate interest in the plan since it has merit and will keep Chesapeake Estates with drinking water. Mr. Nelligan suggested sending a letter to Mr. Martin indicating the Township would support his plan to put in the additional well. Mr. Martin agreed to work with the Township's geologist to use the existing wells as probe points. This would give the Township the chance to look at the aquifer in that area.

- **Mr. Nelligan made a motion to write a letter to Chesapeake Estates in care of Mr. Adam Martin indicating that East Hanover Township supports their plan to place a 3<sup>rd</sup> well on the property to supplement their water supply system. Mr. Shutt seconded the motion. The motion was approved 4 in favor, 0 opposed.**

There was no further business from the Board.

### **BUSINESS FROM THE PUBLIC**

There was no business from the public.

**Mr. Shutt made a motion to adjourn the meeting. The meeting was adjourned at 8:10 PM.**

Respectfully submitted,

Deborah A. Casey

cc: Marie Beaudet  
David Marshall  
Keith Espenshade  
Thomas Shutt  
John Nelligan  
Hawke, McKeon & Sniscak  
Curt Cassel

Charles Longreen  
Planning Commission  
Light-Heigel & Associates  
Posted  
Zoning Hearing Board  
LTL Consultants  
Eric Epstein