

**EAST HANOVER TOWNSHIP BOARD OF SUPERVISORS MEETING
8848 Jonestown Road, Grantville, PA 17028
November 18, 2008**

The meeting of the East Hanover Township Board of Supervisors was called to order with the pledge to the Flag by Chairman Marie Beudet at 7:00 P.M. Present were Supervisors Keith Espenshade, Dave Marshall, and Tom Shutt. Supervisor Larry Spitler was absent.

Scott Wyland, Solicitor; David Smith, Codes and Zoning; Charles Longreen, Director of Public Works; and Deborah Casey Secretary/Treasurer were also present.

This meeting was audio taped. The tapes are strictly for the use of the Secretary-Treasurer for clarification during preparation of the minutes.

APPROVAL OF THE MEETING MINUTES FROM NOVEMBER 5, 2008

Mr. Marshall made a motion to accept the minutes as written. Mr. Shutt seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 3 in favor, Mr. Espenshade, Mr. Marshall and Mr. Shutt; 0 opposed; 1 abstention. Chairman Beudet abstained from voting since she was not present at the last meeting

TREASURER’S REPORT

Expenditures:

General Fund	\$ 94,138.63
Operations and Maintenance	\$ 7,950.88
Park and Rec	<u>\$ 4,060.96</u>
Total	<u>\$106,150.47</u>

Mr. Marshall noted he has an issue with KTHL’s bill regarding authorization for some of the work that is being done.

Mr. Marshall made a motion to pay the bills with the exception of KTHL’s bill and Light-Heigel’s so the Board has time to review those 2 bills. Mr. Espenshade seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.

Mr. Marshall made a motion that all bills, with the exception of utility bills, be submitted no later than the Thursday before the Board meeting so the Supervisors have the opportunity to review the bills. Mr. Shutt seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.

Mr. Marshall noted he can’t justify KTHL’s since most of the charges related to issues discussed between Mr. Kovarik and Solicitor Wyland. Solicitor Wyland will review the charges.

Receipts

General Fund	\$188,350.84
Operations & Maintenance	\$ 59,670.00
Street Light	\$ 50.16

Available Funds

General Fund	\$ 566,109.17
Operations & Maintenance	\$ 198,941.21
Street Light	\$ 5,823.07
State Fund	\$ 353,958.18
Public Sewer Fund	\$ 3,968.66
Park and Rec Fund	\$ 151,381.67
TOTAL	\$1,280,181.96

SIGNIFICANT CORRESPONDENCE

The Correspondence is available for review during normal office hours.

REPORTS**PLANNING COMMISSION – DAVID CRAIG**

No report.

PUBLIC WORKS DEPARTMENT – CHARLES LONGREEN

- Mr. Longreen noted there was a meeting on November 14th to discuss the intersection at Rt. 743 and S. Meadow Lane. In attendance were representatives of PennDOT, HATS, Senator Piccola's office, Representative Marsico, Jeff Haste, Eric Epstein, Tri-County Regional Planning Commission, John Nelligan, and Mr. Longreen. PennDOT has indicated the Township's road is intersecting the State road so it is the Township's responsibility to correct the problem. Mr. Longreen did not agree. PennDOT would like to the Township to authorize its engineer to do a study on the intersection and submit it to PennDOT for its review and approval.
- Representative Marsico and Senator Piccola agreed the Township should take the lead and do the study since the intersection affects the Township's residents.
- Mr. Espenshade felt someone should fund the project but it should not be the Township.
- Mr. Longreen noted the Township may initially have to put up the money, but there may be grant money to cover it. Mr. Espenshade felt the Township did not create the problem on Rt. 743, it was caused by economic development and the funding should not come from the Township.
- Mr. Epstein noted the Township was informed there is no money in HATS for the project. He felt if the Township underwrites the scoping study, perhaps the study could be done through grant money. There is a grant in for the intersection. He also felt if the Township did not take the first step, the issue would die. He also felt there would now be a framework for collaboration to move forward.

- Mr. Marshall asked if the Township could go through the Department of Community & Economic Development for grant monies since the improvement would not only benefit East Hanover Township. Mr. Epstein felt there may be monies available. There is also the possibility a grant could be obtained through the gaming monies.
- Mr. Longreen noted there have only been 4 reportable accidents at the intersection in the past 5 years. If an engineer and traffic study is done to warrant a change at the intersection, there has to be 5 reportable accidents in a 12 month period.
- John Nelligan noted PennDOT suggested it would be amenable to review work done by the Township's engineer. In the past, PennDOT has taken the position that it would do the study. He felt that was a positive change.
- Mr. Epstein noted PennDOT indicated it could do the study but felt the Township might not like the results.
- Solicitor Wyland felt with intersection improvements that have mixed funding, i.e. Federal, State and Local, they take the value of the engineer services as a cash equivalent contribution of the mixed funding. It may be once the engineering study is done, the local funding will be in place and it may be easier to unlock the Federal and State funding.
- Chairman Beaudet felt the Township may want to get a quote from McMahan, who is doing the Act 209 traffic studies, to do the study. Mr. Marshall suggested the Township get a quote from McMahan and LTL.
- Mr. Espenshade asked what the scope of work would be; the improvement or the condition that currently exists. Mr. Longreen felt they want an assessment done of the intersection to correct the problem that exists. This includes utilities, drainage, etc. The study is to identify what the problem is and what corrective measures have to be taken.
- It was suggested PennDOT should be contacted to clarify what it wants.
- Mr. Epstein noted he would contact the County to see what its feeling is on the issue.

CODES AND ZONING – DAVID SMITH

Mr. Smith noted the reports for Zoning, UCC Inspections, SEO and Penn National were provided at the 1st meeting of the month.

- Chairman Beaudet asked if the work was completed for Penn National regarding the 1st building permit. Mr. Smith noted he would check into the issue and let the Board know.

EFMR MONITORING GROUP – ERIC EPSTEIN

- The IDA will meet on November 20th and it is expected the payment due to East Hanover Township from the County in relation to the MOU will be authorized.
- A letter from the Gaming Control Board was forwarded to the Board and Solicitor Wyland explaining how the gaming law was changed and East Hanover, Lebanon County was not a part of the funding eligibility. It suggested Dauphin and Lebanon Counties could enter into an Inter-Governmental Cooperation Agreement. Mr. Epstein will continue to monitor the issue.

- Mr. Epstein met with Senator Piccola's staff on November 17th regarding the rest area on I81. Senator Piccola suggested the Township compose a letter. Mr. Epstein presented a draft of the letter to the Board. The draft addresses overflow of trucks, idling and crime. Senator Piccola's office indicated they would be amenable to taking the lead in convening a meeting with the PA State Police, the Trucking Association and the Township, but a letter needs to be sent from the Township regarding the issue. The draft letter was reviewed by the Board.
- **Mr. Espenshade made a motion to have Mrs. Casey put the letter on Township letterhead and distribute to the appropriate individuals. Mr. Marshall seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**

UNFINISHED BUSINESS

STORMWATER MANAGEMENT - THOMPSON

This is with the Solicitor

CLEAN STREET ORDINANCE

This will be discussed once Mr. Spitler returns to meetings.

WINFINDALE PROPERTY

This is with the Solicitor.

CHANGES TO SALDO – LTL CONSULTANTS

The Board has the changes for its review.

JUNK YARD ORDINANCE

Solicitor Wyland and Mrs. Casey are finalizing the ordinance.

KEYSTONE CUSTOM HOMES – REVIEWING ENGINEERING FEES

Solicitor Wyland noted he has been in touch with the company. Its solicitor will be making recommendations as to how the issue should be handled.

PROPERTY ON EARLYS MILL ROAD AND RT. 743

- Mr. Longreen has provided the Board with a draft advertisement for the Request for Proposal and also a specification.
- Chairman Beudet asked if the ad would be put in the paper and also on the Municibid website. Mr. Longreen noted if it was put in the paper requesting the bids be submitted through Municibid, the only way bids could be accepted would be through the internet. If it is put in the paper requesting only sealed bids, then only sealed bids could be received.
- Mr. Marshall felt a sealed bid would be better. Discussion was held on the subject. Mr. Espenshade commented that some of the individuals that would be interested in the project may not have access to the internet.
- **Mr. Marshall made a motion to advertise the Request for Proposals in the Lancaster Farming and The Patriot News. Mr. Shutt seconded the motion.**

The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.

- Mr. Longreen noted he has the written report of the asbestos study that was done. The proposal from the company that did the study to remove the asbestos is \$8,300.00. Discussion was held. It was noted the cost of the removal would be include in the RFP.
- Mr. Longreen noted at the last Board meeting the Board asked what was behind the shingles. There is tar paper and wood boards.
- Mr. Longreen asked what should be done with the well and the septic tank. If the one building is torn down, a well will be exposed. Discussion was held on the wells. Solicitor Wyland felt if the well is a qualifying well it would need to be closed. He suggested it be put into the RFP that the General Contractor closes the well per DEP regulations. Discussion continued on the wells.
- Mr. Espenshade felt the cased well could just have the pump pulled out and a cap put on it. There is also a hand dug well and he did not know what the criteria would be for it.
- It was noted Mr. Longreen would contact DEP regarding the wells and the septic tank.

GENERAL CODES

Mrs. Casey reported she reviewed the documentation and received comments from the Codes and Zoning Officer. The paperwork is complete and needs approval from the Board.

- **Mr. Espenshade made a motion to approve the Organizational Analysis. Mr. Marshall seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**

HUMANE SOCIETY AGREEMENT

Mrs. Casey previously provided the animal collection numbers to the Board for its review.

- **Mr. Espenshade made a motion to approve the Humane Society Agreement for 2009. Mr. Shutt seconded the motion.** Mr. Marshall asked the motion be amended that the Township receives quarterly reports. **Mr. Espenshade amended his motion to include the request for quarterly reports. Mr. Shutt seconded the amended motion. The motion was approved 4 in favor, 0 opposed.**

NEWSLETTER

- **Mr. Marshall made a motion to approve the Newsletter. Mr. Shutt seconded the motion. The Chairman asked for public comment, there was none. The motion was approved, 4 in favor, 0 opposed.**

NEW BUSINESS

LETTER FOR THE GRANTVILLE FOOD PANTRY

Chairman Beaudet noted a request was received from the Grantville Food Pantry to send a letter of recommendation to the IDA for a grant it has submitted. It does not come out of the Townships funds.

- **Mr. Espenshade made a motion to send the letter of recommendation for the grant. Mr. Marshall seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**

RESOLUTON 2008-12 – PARTICIPATION IN THE PA CAPITAL CITY AUTOMOTIVE AND EQUIPMENT CONTRACT

- **Mr. Espenshade made a motion to approve Resolution 2008-12 which is participation in the PA Capital City Automotive and Equipment Contract. Mr. Shutt seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**

PA UNEMPLOYMENT COMPENSATION SOLVENCY FEE

- **Mr. Espenshade made a motion to not participate in the program. Chairman Beaudet the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**

RFP FOR AUDITOR

It was noted the Board has the proposals and a review. Mrs. Casey commented the current auditor is Brown Shultz Sheridan and Fritz and its proposal is a not to exceed for \$8,500.00. Maed Dussel has a proposal of \$7,900.00 but would charge for any unexpected additional costs during the audit. Mrs. Casey noted she would like to stay with BSSF.

- **Mr. Espenshade made a motion to retain BSSF (Brown Shultz Sheridan & Fritz) at a cost not to exceed \$8,500.00. Mr. Shutt seconded the motion. The Chairman asked for public comment, there was none. The motion was approved, 4 in favor, 0 opposed.**

DAUPHIN COUNTY PLANNING COMMISSION MUNICIPAL PLANNING SERVICE

This program from the County Planning Commission allows the Township \$1,000.00 each year for representation at the Township's Planning Commission meetings.

- **Mr. Marshall made a motion to enter into the agreement for the services with Mrs. Eppinger contacting the County if there are no new plans so the representative does not have to attend the meetings. Mr. Shutt seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**

GRANT OF AN EXTENSION OF TIME – HALBLEIB/HERSHEY TRUST

Mr. Marshall noted he would recues himself from the vote.

- **Mr. Espenshade made a motion to accept the grant of an extension of time from Halbleib/Hershey Trust. Mr. Shutt seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**

ADVERTISE THE 2009 MEETING SCHEDULE

- **Mr. Espenshade made a motion to allow Mrs. Casey to advertise the meeting schedules for 2009. Mr. Marshall seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**

2009 PROPOSED BUDGET – ADVERTISE AND POST FOR POSSIBLE ADOPTION AT THE DECEMBER 16, 2008 MEETING

- **Mr. Marshall made a motion to advertise and post the 2009 Budget for possible adoption at the December 16th meeting. Mr. Espenshade seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**

USE OF THE BUILDING FOR COMPETITION CHEERLEADING PRACTICE

A local group wants to use the building for cheerleading practice. Insurance will be provided. The dates will have to be reviewed for availability. Solicitor Wyland reviewed the request and noted a copy of the insurance would need to be provided to the Township.

- **Mr. Marshall made a motion to allow the cheerleading practice to take place at the building with the proof of insurance being provided and the availability of the building confirmed. Mr. Espenshade seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**

KENT WHITING – RELEASE OF LETTER OF CREDIT

Solicitor Wyland noted he reviewed the request and Norm Ulrich did the inspection. All the improvements that were required are complete. Mr. Ulrich is recommending the release of the letter of credit. There are still issues with the remaining properties of the subdivision.

- **Mr. Espenshade made a motion to release the letter of credit for the Kent Whiting property which is Lot #3 of the Thompson subdivision. Mr. Marshall seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**

LETTER OF RESIGNATION PARK AND RECREATION BOARD – LARRY SUHR

- **Mr. Marshall made a motion to accept Larry Shur's letter of resignation from the Park and Rec Board effective November 16th and the Township sends him a thank you letter for his time spent on the Board. Mr. Shutt seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**

- Mr. Espenshade noted the Township needs to put it out that a new member is needed. It was noted it will be on the website and the Newsletter.

SOUTH CENTRAL EMS AGREEMENT

Chairman Beaudet noted an agreement was reached with South Central for 2009

- During the Budget process, South Central gave the Township what its share would be for EMS services for 2009 which was around \$61,000.00. Mr. Espenshade reviewed the proposal and noticed that Township residents' memberships came to around \$8,000.00. He suggested the Township pay \$9,000.00 more and make every resident of the Township a member of South Central EMS. Discussions were held with South Central and it agreed to the proposal. He recommended the Board enter into the agreement to make everyone in the Township a member of South Central EMS. He suggested if the Board votes to enter into the agreement, it should be put into the Newsletter.
- **Mr. Shutt made a motion to enter into the agreement with South Central. Mr. Marshall seconded the motion. The Chairman asked for public comment.** Keith Oellig asked what the benefits would be. John Nelligan noted the most significant benefit would be that all residents of East Hanover Township will receive benefits. This covers the patients cost for emergency transports within the primary geographic position. It does not cover paratransit or wheelchair van transports. It is for emergency or critical care situations. If in the event that South Central would not be able to handle the emergency situation, and a mutual aid company would come in to handle the call, the membership benefit would not apply. **The motion was approved 4 in favor, 0 opposed.**

ADVERTISE FOR LAND USE ASSUMPTION REPORT PUBLIC HEARING

Mrs. Casey noted she spoke with the Township's engineer Mr. Ulrich today regarding the LUAR. The report has been completed and has been mailed to all individuals that need to review it before adoption. It has been suggested the public hearing should be held on December 16th.

- **Mr. Espenshade made a motion to give Mrs. Casey permission to advertise for the public hearing for the LUAR on December 16th beginning at 7:30 PM. Mr. Marshall seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**

OTHER BUSINESS FROM THE BOARD

Chairman Beaudet asked permission from the Board to put a Little Angles tree in the Township building so residents might choose a child to help. By consensus of the Board permission was granted.

BUSINESS FROM THE PUBLIC

Mr. Epstein noted he stayed for the results of the House Democratic Caucus and Bill Dewees was re-elected for WIP.

Mr. Espenshade made a motion to adjourn the meeting. The meeting was adjourned at 8:25 PM.

Respectfully submitted,

Deborah A. Casey

cc: Marie Beaudet
David Marshall
Keith Espenshade
Larry Spitzer
Thomas Shutt
Hawke, McKeon & Sniscak
Curt Cassel

Charles Longreen
Planning Commission
Light-Heigel & Associates
Posted
Zoning Hearing Board
LTL Consultants