

**EAST HANOVER TOWNSHIP BOARD OF SUPERVISORS MEETING
8848 Jonestown Road, Grantville, PA 17028
November 5, 2008**

The meeting of the East Hanover Township Board of Supervisors was called to order with the pledge to the Flag by Vice Chairman Keith Espenshade at 7:02 P.M. Present were Supervisors Dave Marshall, and Tom Shutt. Chairman Beaudet and Larry Spittler were absent.

Scott Wyland, Solicitor; Norman Ulrich, Engineer; Charles Longreen, Director of Public Works; Curtis Cassel, Wastewater Treatment Plant Operator; and Deborah Casey Secretary/Treasurer were also present.

This meeting was audio taped. The tapes are strictly for the use of the Secretary-Treasurer for clarification during preparation of the minutes.

Bids for the Heating System were opened at 6:00 PM and will be awarded at 7:30 PM.

APPROVAL OF THE MEETING MINUTES FROM OCTOBER 21, 2008

Mr. Marshall made a motion to accept the minutes as written. Mr. Shutt seconded the motion. The Vice Chairman asked for public comment, there was none. The motion was approved 3 in favor, 0 opposed.

TREASURER'S REPORT

Expenditures:

General Fund	\$ 91,155.15
Operations and Maintenance	\$ 9,084.86
State Fund	\$ 53,630.45
Street Light	\$ 205.05
Park and Rec	<u>\$ 2,180.49</u>
Total	\$ 56,256.00

Mr. Marshall noted he has an issue with LTL's bill regarding authorization for some of the work that is being done.

Mr. Marshall made a motion to pay the bills as listed and explore authorization at as future meeting. Mr. Shutt seconded the motion. The Vice Chairman asked for public comment, there was none. The motion was approved 3 in favor, 0 opposed.

Receipts

General Fund	\$ 29,086.69
Operations & Maintenance	\$ 21,049.92
Park and Rec	\$ 1,459.00

Available Funds	
General Fund	\$ 470,997.13
Operations & Maintenance	\$ 204,145.32
Street Light	\$ 5,772.91
State Fund	\$ 353,518.80
Public Sewer Fund	\$ 3,964.48
Park and Rec Fund	<u>\$ 155,410.30</u>
TOTAL	\$1,193,808.94

SIGNIFICANT CORRESPONDENCE

The Correspondence is available for review during normal office hours.

REPORTS

PLANNING COMMISSION – DAVID CRAIG

No report.

PARK AND RECREATION – JANET ESPENSHADE

Mrs. Espenshade noted the Board was provided with the proposals for the digging of the trenches for the electric at the ball fields. The low proposal was Groff.

- Mr. Marshall was concerned that the lowest proposal indicated a total estimate of labor. The rest are a fixed cost. He would like to do approval on a not to exceed cost. Discussion was held.
- **Mr. Marshall made a motion to accept the proposal from C.L. Groff & Sons at a cost not to exceed \$9,875.00. Mr. Shutt seconded the motion. The Vice Chairman asked for public comment, there was none. The motion was approved 3 in favor, 0 opposed.**
- Mrs. Espenshade asked for permission to put out for bid the remaining installation of the fence around the ball and soccer fields.
- **Mr. Marshall made a motion to advertise and put out for bid the installation of the rest of the fence. Mr. Shutt seconded the motion. The Vice Chairman asked for public comment, there was none. The motion was approved 3 in favor, 0 opposed.**

NEWSLETTER

This will be discussed at the next meeting.

PUBLIC WORKS DEPARTMENT – CHARLES LONGREEN

Mr. Longreen presented his report for October. It is available for review at the Municipal building.

- Mr. Longreen asked for approval to attend a class on November 19th along with Mr. Nelligan. It is South Central Task Force Public Works Meeting to be held at HACC from 9:00 AM until 4:00 PM. There is no cost.
- **Mr. Marshall made a motion to allow Mr. Longreen to attend the training at HACC. Mr. Shutt seconded the motion. The motion was approved 3 in favor, 0 opposed.**

- Mr. Longreen asked for approval to order a roll off for construction waste and cleanup at the stone yard. The original plan was to take the waste to Boyd Dillard, but it was found out that a permit from DEP would be needed for the Township to drop the waste at Dillard's.
- **Mr. Shutt made a motion to allow Mr. Longreen to get a roll off for the removal of waste. Mr. Marshall seconded the motion. The motion was approved 3 in favor, 0 opposed.**
- Mr. Longreen commented on November 14th at 1:00 PM there will be a meeting at the Municipal Building regarding the Rt. 743 and S. Meadow Lane intersection. Senator Piccola, Representative Marsico, representatives from the Dauphin County Commissioners, Mr. Nelligan, and Mr. Longreen will be present. Mr. Longreen is not sure if PennDOT will be present. The resident that provided a petition regarding the intersection sent a letter to Governor Rendell, who in turn sent a letter to PennDOT. PennDOT was not happy with the letter and is asking that if it is a Township issue and not a State matter, it wants an apology from the individual that sent the letter. Mr. Marshall suggested that Mr. Epstein attend the meeting.
- Mr. Epstein noted he would attend the meeting and would follow up on what needs to be done.

GRANTVILLE VOLUNTEER FIRE COMPANY – WAYNE ISETT

- The Halloween Parade was successful.
- There was a Pork Rib and Chicken BBQ held last month along with a blood drive.
- November 14th is the Spaghetti Dinner at the Municipal Building.
- November 13th is the annual election of officers for the Fire Company.

PUBLIC SAFETY ADVISORY COUNCIL – JOHN NELLIGAN

- Mr. Nelligan noted he received a letter from the Fire Company, signed by the Fire Chief, which assured the dry hydrants have been serviced and backed flushed.

EMERGENCY MANAGEMENT – JOHN NELLIGAN

- There were 13 hours of volunteer time during the past month. The main issue is working on the final review of the Lower Dauphin School District Emergency Operation Plan. The process is moving forward and there is a plan for the School District. The final issue is to review all the individual plans for the schools. It is all hoped to be in place and ready for the School Board approval in February, 2009. It is in compliance with NIMS
- Mr. Nelligan reiterated that he would be attending the class at HACC with Mr. Longreen and there is no cost.
- Mr. Marshall asked if school officials had to be NIMS certified. Mr. Nelligan noted the Executive of the School has to go through the training. The major issue is the command structure and the school district is well aware of the process.

WASTEWATER TREATMENT PLANT – CURT CASSEL

Mr. Cassel presented his report for the month of October. It is available for review at the Municipal Building.

- Mr. Cassel noted he would like to move up the time line for cleaning the pump stations out in lieu of the recent clogging. This was put into the budget for next year. This would be for the main pump station this year and then next year start rotating the clean outs. By general consensus, the time line can be moved up.

7:30 PM - AWARD OF BIDS FOR THE HEATING SYSTEM FOR THE LARGE MEETING ROOM

Vice Chairman Espenshade noted bids were received to replace the heating system in the large meeting room of the Municipal Building. The bids were opened at 6:00 PM.

Tuckey Mechanical Services Inc.	\$17,800.00
H.R. Mechanical Inc.	\$17,969.00
Eshenaurs Fuel Inc.	\$15,750.00
A.H. Moyer Inc.	\$17,457.00
Shannon Smith	\$39,529.00
Keystone	\$16,500.00
A.C. Rimmer	\$12,900.00
Bognet Inc.	\$26,787.00
Brands Plumbing, Heating & Cooling	\$12,000.00

Mr. Longreen recommended to the Board that it accepts the bid from Brands Plumbing, Heating & Cooling in the amount of \$12,000.00.

- Discussion was held on the bids.
- **Mr. Shutt made a motion to accept the bid from Brands Plumbing, Heating & Cooling. Mr. Marshall seconded the motion. The Vice Chairman asked for public comment, there was none. The motion was approved 3 in favor, 0 opposed.**

ENGINEERS REPORT – NORMAN ULRICH

- A draft copy of the Land Use Assumption Report has been submitted to the Board and the Act 209 Committee for its review.
- A letter has been issued to the Board regarding the Comprehensive Plan and LTL’s understanding on how to move forward with it. The Planning Commission will move forward with its goals and objectives during November and December and at its request LTL will aid with preparing the Comprehensive Plan starting in January of 2009.
- The Clean Street ordinance is progressing.
- The design of the bridge over the Manada Creek on Jonestown Rd. is progressing.
- LTL has prepared the immediate SALDO revisions and has forwarded it to the Township for its review.
- Thompson Subdivision Lot 3 – the owner has completed the outstanding site issues.
- The Youth Sports Complex design is moving forward and the preliminary design will be completed shortly.

EFMR MONITORING GROUP – ERIC EPSTEIN

- A meeting is planned with Senator Piccola next week on the rest stop and the Rt. 743 issue. Senator Piccola is a sponsor of 28 grants before the IDA.
- Representative Marsico will be attending the Rt. 743 meeting.
- Mr. Shutt and Mr. Epstein need to meet with Senator Piccola regarding the I81 rest areas.
- Derry Township wants to follow up on Rt. 743 issues and is asking for funding from the IDA.
- We are still waiting to hear from Mark Stewart on the status of the funds owed to the Township from the County to complete the MOU. This amount is around \$84,000.00. At the next IDA meeting, the Township may be notified about the status of the remaining funds from the County.
- Mr. Epstein taped a 5 minute segment with Comcast regarding East Hanover Township.
- The Lobby that represents the County, Greenlee, is the same Lobby that represents the Hilton Garden Inn. Mr. Epstein does not get involved with anything coming from the Planning Commission but felt there is a good communication between the parties as to what they want and what the Township's regulations are.
- Mr. Epstein noted that LHEAP is available to residents with low income.

UNFINISHED BUSINESS

STORMWATER MANAGEMENT - THOMPSON

This was discussed previously and the other lots are still with the Solicitor.

CLEAN STREET ORDINANCE

This was discussed earlier under the Engineer's report.

WINFINDALE PROPERTY

This is with the Solicitor.

CHANGES TO SALDO – LTL CONSULTANTS

The Board has the changes for its review.

JUNK YARD ORDINANCE

Solicitor Wyland noted the ordinance is near completion. Comments have been received from David Smith, Zoning Officer regarding setbacks. Mr. Smith indicated that a setback of 50 feet would make sense but had a comment that the ordinance allowed junk to be piled no more than 10 feet high. He also felt a fence should be set at 10 feet high to match the junk. Mr. Smith suggested the fine level be brought up to \$500.00 to meet current standards, and Mrs. Casey is also reviewing the other fees to see if they are up to current standards.

PROPERTY ON EARLYS MILL ROAD AND RT. 743

- Mr. Longreen noted the asbestos study was completed. The only thing found is the singles on the garage. Construction Environmental Service Inc. gave

Mr. Longreen a verbal price on the removal of the asbestos. The cost is not to exceed \$1,500.00 for the removal and disposal of the asbestos. An RFP is not ready at this time.

- Vice Chairman Espenshade asked if there is anything under the shingling other than the wood. Mr. Longreen did not know. There was concern about removing the shingling and what was underneath. Discussion continued. Mr. Longreen felt there may be solid wood underneath the shingling.
- Vice Chairman Espenshade suggested the shingling be left alone for now and when the demolition of the building is advertised, that it be part of the bid.
- Mr. Marshall suggested allowing the removal provided that the building will remain closed and there will be no open spaces. He felt there is time to leave the building set until the bid is sent out.
- Solicitor Wyland asked if the proposal was for \$1,500.00. Mr. Longreen noted he was correct. Solicitor Wyland noted that if the contract amount is more than \$10,000.00 the Township does have to get bids. If it is under \$4,000.00 there are no requirements.
- Mr. Marshall had concerns about the building being open to the weather. Mr. Longreen noted DEP requires 5 days notice before the removal of the asbestos is done.
- Mr. Marshall felt the issue should be left until the next meeting to make sure the building is secure before the removal.
- Mr. Ulrich suggested the RFP for the removal of the building include the removal of the asbestos since the removal could cause a delay if another company is used for the removal of the asbestos.
- The issue was tabled until the next meeting.

Vice Chairman Espenshade noted there is an additional item under unfinished business regarding the Food Pantry and a letter of support for its grant application. He received an e-mail from Andrew Stein asking if he should write the letter of support.

- Mr. Marshall asked if the letter of support would come from the Township's monies or the County's. Mr. Epstein's understanding is that it would not come from the Township's share of the money and the letter could be framed that it would only be a letter of support. He suggested that Andy Stein write the letter. Solicitor Wyland also suggested that Mr. Stein write the letter since he understands the process. The County has expressed that it is willing to support projects within the Township, but if the Township is not the prime sponsor, the County wants to make sure it is alright with the Township.
- Vice Chairman Espenshade noted the Township is not the sponsor of the grant but will be giving a supporting letter that it is in favor of the grant.
- **Mr. Marshall made a motion to allow Mr. Stein to write a support letter for the Grantville Food Pantry. Mr. Shutt seconded the motion. The Vice Chairman asked for public comment, there was none. The motion was approved 3 in favor, 0 opposed.**

NEW BUSINESS

HUMANE SOCIETY AGREEMENT

Mrs. Casey noted the agreement needs to be acted on by December 31st. Questions were asked about the number of animals received this year vs. previous years. Mrs. Casey commented she will provide the numbers for the next meeting.

GENERAL CODES

Mrs. Casey noted the comments from General Codes need to be reviewed by the Board and other personnel. Once those comments are received, then the Board will need to make a decision on the outstanding items.

EXTENSION OF TIME – HILTON GARDEN INN

- **Mr. Marshall made a motion to accept the grant of an extension of time for the Hilton Garden Inn until Tuesday, December 2, 2008. Mr. Shutt seconded the motion. The motion was approved 3 in favor, 0 opposed.**

TRAINING FOR CHARLIE LONGREEN

Mr. Longreen noted the course was for training of the COSTARS on line program that will allow the Township to purchase items at the State rate. The training is on December 4th. The cost is \$25.00.

- **Mr. Shutt made a motion to allow Mr. Longreen to attend the training at a cost of \$25.00. Mr. Marshall seconded the motion. The motion was approved 3 in favor, 0 opposed.**

CLOSING OF OFFICES ON NOVEMBER 28TH

It was noted that all staff has requested to use vacation on November 28th.

- **Mr. Marshall made a motion to close the offices on November 28th. Mr. Shutt seconded the motion. The motion was approved 3 in favor, 0 opposed.**

BUDGET WORKSHOP

It was noted that the revised figures will be provided to the Board and a decision will be made after the figures are provided.

- **Mr. Marshall made a motion to advertise for a budget workshop meeting provided if it is needed. Mr. Shutt seconded the motion. The motion was approved 3 in favor, 0 opposed.**

OTHER BUSINESS FROM THE BOARD

There was no other business from the Board.

BUSINESS FROM THE PUBLIC

Mr. Nelligan commented about the Land Use Assumption Report which was prepared by LTL. This is a critical report that is needed for the Act 209 Committee and it is the most professional report he has seen come out of the Township's engineers in many years. He thanked LTL for its excellent work.

Mr. Shutt made a motion to adjourn the meeting. The meeting was adjourned at 8:09 PM.

Respectfully submitted,

Deborah A. Casey

cc: Marie Beaudet
David Marshall
Keith Espenshade
Larry Spittler
Thomas Shutt
Hawke, McKeon & Sniscak
Curt Cassel

Charles Longreen
Planning Commission
Light-Heigel & Associates
Posted
Zoning Hearing Board
LTL Consultants