

**EAST HANOVER TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING
8848 Jonestown Road, Grantville, PA 17028
August 28, 2008**

The Special Meeting of the East Hanover Township Board of Supervisors was called to order by Chairman Marie Beaudet at 7:03 P.M. Present were Supervisors Keith Espenshade, Dave Marshall, and Larry Spitler. Tom Shutt was absent.

Scott Wyland, Solicitor; Andrew Stein, Consultant; Mirek Kovarik, Consultant; and Deborah Casey, Secretary-Treasurer were also present.

This meeting was audio taped. The tapes are strictly for the use of the Secretary for clarification during preparation of the minutes.

**APPLICATION FOR GRANTS TO THE INDUSTRIAL DEVELOPMENT AUTHORITY
AND GAMING ADVISORY BOARD/LETTERS OF SUPPORT**

Mr. Stein commented he needed to have the Board fairly clear and comfortable with the framework that is going to be submitted for the grants. What was presented will change by the submission date, but not substantially. There will not be any substitution of projects; however, some pricing may change by 5% to 10%. Some of the names of the projects may change.

- Mr. Stein explained the documentation presented to the Board.
- There are 7 grant categories; Planning and Administration, Roads, Bridges, EMS and Municipal Services, Water Issues, Sewage and Waste Issues, Open Space Parks and Recreation. The approximate costs were provided for each individual category. The total project at this time is around \$4,000,000.00. This is expected to change. It has always been strongly suggested and anticipated that East Hanover will pay for some of the items. Currently, it is shown the Township will be paying for \$453,000.00 and the grant is for \$3,500,000.00. The MOU is for \$3,000,000.00.
- A detailed sheet listing 29 projects was presented to the Board. The list is in an approximate rank order by what the Board believes is priority. This was determined at workshops attended by some of the Board members.
- The studies take precedent over tangible items. We are trying to impress upon the County that the Township is trying to do its planning upfront to save money in the long run. The priority is all the studies the Township has been working on for several months. The overall priority list will be submitted with each grant. Within the individual categories, the projects must be ranked.
- Chairman Beaudet noted she, Mr. Spitler and Mr. Shutt participated in the workshops at various times. Mr. Spitler did a lot of the rankings.
- Mr. Stein noted 2 of the 29 projects being submitted are not being asked to be funded in this grant cycle. They are general road improvement projects and general bridge and culvert improvement projects. They are around \$1,600,000.00 and \$450,000.00. These are being included to show the

immediate infrastructure needs in the Township. There are provisions should the Township come in under budget and not use its total award, where the excess funds could be used for those projects this year. This brings the cost up to \$6,100,000.00 with the understanding those 2 projects are not expected to be funded this year.

- Mr. Kovarik noted GIS does not have a ranking. He felt if GIS is to be used as the tool for evaluation, it should be ranked. Mr. Stein noted the GIS wasn't ranked in the Planning Administration, but was ranked 18th overall.
- Mr. Stein noted a cover letter and a Statement of Board Policy for the grants has been drafted and needs approval. The statement notes the projects are interrelated and the Township feels it is important the first 27 projects be approved as a package.
- Solicitor Wyland noted there is a letter he composed regarding the coverage of the 2003 budget number which needs approval.
- Draft Grant Cover and East Hanover Board of Supervisors BOS Policy Statement. Mr. Marshall noted that his name was spelled wrong.
- **Mr. Marshall made a motion to approve the Draft Grant Cover and East Hanover Board of Supervisors BOS Policy with the change of the spelling of his last name. Mr. Spitler seconded the motion.** Mr. Espenshade felt the Grant Cover ties everything together and makes it understandable. Mr. Stein noted he is trying to impress upon the County that the Township has put a lot of thought and money into the grant. **The Chairman asked for comments from the public, there was none. The motion was approved 4 in favor, 0 opposed.**
- Letter from Solicitor Wyland to the Dauphin County Industrial Development Authority, East Hanover Township Grant Application pursuant to the Memorandum of Understanding. Solicitor Wyland noted the letter is simply a request that the County honor its obligation under the MOU to provide the Township the difference between what the Department of Revenue chose as the 2003 Budget, 50% of that budget being the limiting factor for that portion of the payment that goes directly into the General Fund and the 2004 budget figure that the Township would have preferred. The difference comes out to \$83,035.08 for 2008. This is prorated based on the 340 days of the Casino operation for the year.
- **Mr. Espenshade made a motion to approve the draft application letter pursuant to the Memorandum of Understanding. Mr. Spitler seconded the motion. The Chairman asked for public comment, there was none. The motion was approved 4 in favor, 0 opposed.**
- Letters of Support. Chairman Beaudet noted the letters show support from residents and businesses for each grant. The letters will be circulated throughout the Township. Mr. Stein commented the showing of community of support for the Township is a powerful statement in the grant process. These letters can also be added supplemental to the submission of the grant but some need to be submitted with the grants. The supplemental letters should be submitted by November 1st.

- **Mr. Marshall made a motion to approve the letters of support for the grants in all 7 categories. Mr. Espenshade seconded the motion. The Chairman asked for comment from the public.** George Rish asked if the letters of support were from the Supervisors. Chairman Beaudet noted they are from the public. They can be from residents, businesses, etc. Mr. Marshall noted it was a form letter for individuals to sign to show support of the grants. **The motion was approved 4 in favor, 0 opposed.**
- **Mr. Marshall made a motion to approve the submission of the grant applications in the 29 categories and authorize Andy Stein to make any last minute adjustments to the submission so the deadline can be met. Mr. Spitler seconded the motion. The Chairman asked for public comment.** Mr. Rish asked if the grant applications have been put to the public for review and comment. Mr. Stein noted most of the items in the grant list are issues that have been derived from the Planning Commission, Needs Assessment, and other meetings. It is an aggregation of what has been before the Township for the past several months. The specific 28 items have not been put before the public. One of the items is for the significant repair of the bridge over the Manada Creek on Jonestown Rd. which has been discussed in public Board meetings. Mr. Marshall commented there was little notification as to when the grants were due and the Board did not have the time to do what it would have liked to do. Mr. Rish noted the deadline is September 2nd and has been advertised ever since the Gaming Advisory Board has been in existence. He asked if it is a matter of public record once it is voted to be sent forward. He would like to see the projects. Mr. Espenshade provided him with his copy of the items. **The motion was approved 4 in favor, 0 opposed.**

OTHER BUSINESS FROM THE BOARD

Mr. Espenshade commented he has had discussions with Mr. Longreen regarding the geothermal system. Mr. Longreen has concerns about going with a geothermal system. Part of the problem is discussion has been held about revamping or expanding the building. One of the concerns is if the decision is made to expand the footprint of the building, and the wells are put in for the system, it will limit where the building can be expanded. If the building is upgraded and expanded, the Township may want to do everything at one time. The other concern is how the heating system will work this winter if something is not done. Mr. Longreen's feeling is to postpone a geothermal system until a decision is made regarding what is going to be done with the building. Mr. Espenshade recommended just replacing the failing system and look at upgrades to the building in the future. This will be put on the agenda for the September 2nd meeting.

- Discussion was held on whether or not grant monies would be available for renovations of the building.
- Mr. Stein noted he and Mr. Epstein are on the Board of the Sustainable Energy Fund and funding is available for these types of projects. This will be put on the agenda for the September 2nd meeting.

BUSINESS FROM THE PUBLIC

Mr. Rish asked if the Township heard from DEP regarding the sewer. It was noted no response has been received.

DISCUSSION ON GRANTS

Chairman Beaudet noted a submission was received from the Dauphin County Library but was received too late. It had no dollar figures. One was received from South Central EMS the day after the last public meeting before the submission date. The Food Pantry asked for funding with no dollar figures. Mr. Stein received a call from a representative of the Fire Co. and the Salvation Army after the last public meeting. Mr. Stein noted he contacted the County and it indicated they may consider reviewing the Library. Mr. Stein indicated if the County considered reviewing the application, the Township would consider writing a support letter. A support letter indicates the Township thinks it is a good idea, a sponsor letter means it comes out of the Township's grant money.

- Mr. Stein noted the grants in their entirety have to be submitted by September 2nd. After September 2nd through November 1st, the Township can continue to add supplemental information and the Advisory Board will ask for specific information. From November 1st to November 30th, the Advisory Board will schedule live presentations for discussion about the projects. After November 30th, the grants can be awarded. The grant awards would be, at the earliest, January 1, 2009 and no later than the end of March 2009. Once a grant is awarded, there is 1 year to start it. Once started, it needs to be moving in a timely basis.
- Solicitor Wyland noted the monies would not be received in a lump sum. There is a reimbursement procedure and it has been indicated that reimbursements would be turned around in 10 to 15 days. An invoice is paid by the Township and then submitted to the County. The County processes it and the funds would be received within time to pay the bill. The County is sensitive to not letting the Township have outstanding bills.
- Chairman Beaudet asked if Mr. McNalley got back to Wayne Isett and explained the situation. Mr. Isett noted he did and had no comment.
- Mr. Stein noted once the Township is through the first grant cycle and knows how it works; it should set up a procedure and time line for the grant process for next year. This will allow groups asking for sponsorship to know what needs to be submitted and provide them with a timeline. This information could be provided on the Township's website and the grant template could be provided.
- Mr. Spitler asked if the September 1st deadline would be a constant. Mr. Stein felt it would be.
- Mr. Kovarik noted the Township has 2 pools it can get money from, the IDA and the Advisory Council where the County will fund it. It might be sensible for the applicants from the public who the Township wants to support, have them complete the application in good faith so they can go for their share from the County.

- Mr. Stein noted the Township can write a support letter if the County sponsors it but to get into the Advisory Board pool, the Township, or another Township has to sponsor it.
- Solicitor Wyland felt the County is open to any project that comes from East Hanover even if the Township does not want to sponsor it. The County does not want to sponsor or fund a project if it doesn't know it is one the Township approves of. Sending a letter of support tells the County it is OK with the Township that it competes with other eligible applications.
- Chairman Beaudet asked if a duplicate grant application should be submitted to the Gaming Advisory Board. Mr. Stein noted the MOU requires the Township to submit to the IDA. It is required that 2 copies of the grants are submitted to the IDA and he believes the copies are to go to the County Clerk.
- Solicitor Wyland noted the FAQ's on the website indicates the grants are to be submitted to the Chief Clerk of the County. To be safe, the Township is going to submit it to both entities in care of the Chief Clerk but giving enough copies and 2 on CD to ensure there are enough copies to distribute.
- Mr. Stein noted it has been received via e-mail that Mike Musser of the County confirmed the Gaming Advisory Board will deem it submitted on time from anything that was submitted to the IDA.
- Mr. Stein recognized the efforts that Mrs. Casey, LTL, Solicitor Wyland and Mr. Kovarik have put into the grants.

Mr. Espenshade made a motion to adjourn the meeting. The meeting was adjourned at 8:48 PM.

An Executive session was held after the meeting.

Respectfully submitted,

Deborah A. Casey

cc: Marie Beaudet
David Marshall
Keith Espenshade
Larry Spitler
Thomas Shutt
Hawke, McKeon & Sniscak
Curt Cassel

Charles Longreen
Planning Commission
Light-Heigel & Associates
Posted
Zoning Hearing Board
LTL Consultants