

**EAST HANOVER TOWNSHIP BOARD OF SUPERVISORS MEETING
8848 Jonestown Road, Grantville, PA 17028
September 4, 2007**

The meeting of the East Hanover Township Board of Supervisors was called to order with the pledge to the Flag by Chairman Marie Beudet at 7:02 P.M. Present were Supervisors Keith Espenshade, Dave Marshall, George Rish, and Tom Shutt.

Myles Kauffman, legal counsel; Roger Phillips, Engineer; Charles Longreen, Director of Public Works; Curtis Cassel Wastewater Treatment Plant Operator; and Deborah Casey, Secretary-Treasurer were also present.

This meeting was audio taped. The tapes are strictly for the use of the Secretary-Treasurer for clarification during preparation of the minutes.

A PUBLIC HEARING WILL BE HELD AT 7:30 PM FOR PROPOSED ORDINANCE 2007-08, WHICH WILL SET THE SPEED LIMIT ON DAIRY LANE AT 35 MPH.

AN EXECUTIVE SESSION WILL BE HELD AFTER THE MEETING TO DISCUSS LEGAL ISSUES.

APPROVAL OF THE MINUTES FROM AUGUST 21, 2007

Mr. Shutt made a motion to approve the August 21, 2007 minutes as written. Mr. Marshall seconded the motion. The motion was approved 4 in favor, 0 opposed, 1 abstention. Mr. Rish abstained from voting since he was not present for the entire meeting.

Expenditures:

General Fund	\$ 22,584.21
Operations and Maintenance	\$ 29,367.00
Street Light	<u>\$ 201.84</u>
Total	\$ 55,690.92

Mr. Rish made a motion to pay the bills. Mr. Shutt seconded the motion. The Chairman asked for public comment; there was none. The motion was approved 5 in favor, 0 opposed.

Receipts

General Fund	\$ 22,584.21
Operations & Maintenance	\$ 28,367.00
Park & Recreation Fund	\$ 1,318.00

Available Funds

General Fund	\$ 645,075.18
Operations & Maintenance	\$ 220,818.99

Street Light	\$ 6,012.49
State Fund	\$ 310,376.48
Public Sewer Fund	\$ 3,888.13
Park and Rec Fund	<u>\$ 177,759.40</u>
TOTAL	\$1,363,930.67

SIGNIFICANT CORRESPONDENCE

The Correspondence is available for review during normal office hours.

REPORTS

PLANNING COMMISSION – DAVID CRAIG, CHAIRMAN

- Grantville Volunteer Fire Department – no revised plan, the plan will expire September 24th. The Planning Commission recommended rejection of the plan unless a grant of an extension is received and approved by the Board of Supervisors.
- Gingrich/Jones – no revised plan, the plan will expire September 24th. The Planning Commission recommended rejection of the plan unless a grant of an extension is received and approved by the Board of Supervisors.
- Cioban – The Planning Commission recommended approval of the plan to the Board of Supervisors contingent upon receipt and approval of a waiver request for Section 602.3, minimum right-of-way.
- Grantville Holdings – the plan was reviewed and returned for corrections.

PUBLIC WORKS DEPARTMENT – CHARLES LONGREEN

Mr. Longreen presented his report for the month of August. The report is available for review at the municipal building.

- Mr. Longreen requested approval for an Intermunicipal Grant Application for the Rt. 39/Rt. 743 Study Group. The grant will be through Dauphin County. The maximum grant is \$12,000.00 and will help offset costs the group will incur.
- **Mr. Marshall made a motion to enter into the Intermunicipal Grant Application. Mr. Shutt seconded the motion. The Chairman asked for comment from the public, there was none. The motion was approved 5 in favor, 0 opposed.**
- Mr. Longreen requested that Mr. Espenshade attend the Rt. 39/Rt. 743 Study Group meetings with him. It was agreed that Mr. Espenshade will attend the meetings.
- Mr. Longreen requested permission for the Public Works Department to build the shed and dig the ditch for the electric line at the ball field as time allows. It is projected that work would begin late fall after soccer is done.
- **Mr. Marshall made a motion to allow the Public Works Department to build the shed and dig the ditch for the electric line. Mr. Shutt seconded the motion.** Mr. Espenshade asked if the construction will be funded through the Park and Rec subdivision fee. Mr. Longreen noted that it will. All time expended on the project will be kept on a separate sheet and that will come out of that fund. Mr. Espenshade had concerns that the labor might not be reimbursable. Mrs.

Casey will check to see if these are legitimate reimbursables. **No vote was taken as this item will be tabled until the next meeting.**

- Mr. Longreen requested permission to advertise for line painting. He would like to line paint all the major roads in the Township at one time. This excludes development roads. The projected cost will be over \$10,000.00 and will need to be sent out for bid. There are 46 miles of roadway, 247,680 LF of double yellow line. The price 2 years ago was \$17,337.60.
- **Mr. Rish made a motion to authorize Mr. Longreen to advertise for the line painting of 46 miles of roadway. Mr. Shutt seconded the motion. The Chairman asked for comment from the public, there was none. The motion was approved 5 in favor, 0 opposed.**
- On Thursday afternoon, LTAP will be video taping some of the Township bridges to use for one of its training videos. It will be used for bridge maintenance training classes. There will be no mention of who the bridges belong to.
- Mr. Longreen is still looking for a new tractor to mow. One has been found that should suit the Township's needs but the cost is around \$72,000.00. He will continue to look to see if one can be found at a lower price.

GRANTVILLE VOLUNTEER FIRE CO. – WAYNE ISETT, PRESIDENT

- The new Fire Police vehicle is now at the Fire Co. The vehicle was purchased through the Fireman's Relief Fund. The truck will be rented to the Fire Co. for \$1.00 per year which is for licensing and insurance purposes.
- There was an article in The Patriot News from the Assistant Fire Chief stating that he was against the regional police force and the money should be going to the Fire Co. Mr. Isett reminded the Board that the letter was not the consensus of the Fire Co., however, that individual's personal opinion.
- Several fund raisers will be held in the near future.

PUBLIC SAFETY ADVISORY COUNCIL – JOHN NELLIGAN

- The next meeting is on September 24th.
- Mr. Nelligan reported that he is in constant contact with the casino in West Virginia relating to Fire and EMS services. He just received their annual report. There is nothing significant in the Fire report; however there was a 68% increase in EMS calls.
- The Public Safety Advisory Council is coming to the end of many of its projects. Mr. Nelligan asked that the Board start considering additional projects or influence that it might want the Council to become involved in.

EMERGENCY MANAGEMENT – JOHN NELLIGAN

- Mr. Nelligan thanked Mr. Longreen and the Public Works Department for its efforts in the installation of the dry hydrants. One of the new hydrants has been installed at N. Meadow Lane and one on the Rehrer's property. There is one left to install on Manada Bottom road which should be completed shortly and one that is to be installed on a private property. There have been some problems with where that hydrant is to be located.

- Mr. Nelligan noted that it is the Fire Company's responsibility to maintain the fluidity of the dry hydrant system and not the Township's. The Fire Co. has been informed of this.
- Mr. Marshall asked if there was an increase in police calls from the annual report. Mr. Nelligan noted that the report he received was only for Fire and EMS services.
- Chairman Beudet asked if South Central EMS has full time paid employees or called in employees. Mr. Nelligan noted that they are full time paid employees. There are some volunteers. Discussion was held on EMS services.

PUBLIC HEARING FOR ORDINANCE 2007-08 – SPEED LIMIT ON DAIRY LANE

Solicitor Kauffman noted that it is the time, date and place advertised for the public hearing on Ordinance 2007-08 to change the speed limit to 35 MPH on Dairy Lane. The public hearing has been properly advertised.

- The Chairman asked for public comment. There was none.
- There were no comments from the Board.
- Solicitor Kauffman noted that the comment period is now closed.
- **Mr. Marshall made a motion to enact Ordinance 2007-08. Mr. Rish seconded the motion. The motion was approved 5 in favor, 0 opposed.**
- The public hearing ended at 7:35 PM

WASTEWATER TREATMENT PLANT – CURT CASSEL

- Mr. Cassel presented his report for the month of August. The report is on file at the municipal building for review.
- The grinder pump agreement is being reviewed by Solicitor Kauffman.
- EDU's are being reviewed to ensure that properties are being billed correctly.
- Mr. Cassel requested permission to attend a continuing education course presented by Penn State on Biological Nutrient Removal. It will be held at the Holiday Inn Grantville. The cost of the program is \$325.00.
- **Mr. Marshall made a motion to allow Mr. Cassel attend the course at the Holiday Inn. Mr. Rish seconded the motion. The Chairman asked for comment from the public, there was none. The motion was approved 5 in favor, 0 opposed.**

ENGINEERS REPORT – ROGER PHILLIPS

Mr. Phillips has provided his report to the Board. The report is on file at the municipal building for review.

- Mr. Phillips noted that there was a walk-through with Hamersley at the Bow Creek interceptor. He has not yet had the opportunity to discuss it with his inspector.
- Mr. Longreen commented 2 of the Hamersleys were present at the walk-through, along with Jeff of Pickering, Corts and Summerson. The entire interceptor area was walked. There was discussion during the walk-through as to what was required by the Township. Mr. Longreen felt that if half of what is on the punch list is completed, that would be an accomplishment. They also met with Mr. & Mrs. Allen and Mr. Longreen felt that they were asking for too much as far as

reconstruction was concerned. Mr. Allen did agree to sign a release for the Township and Hamersley once the work is complete.

- Mr. Phillips asked if there were easements agreements with the property owners. If so, those agreements should state the restoration requirements. Mr. Longreen noted that pre-construction pictures will be reviewed to see how the property looked before.
- Mr. Longreen noted that in the low areas there were tire marks. Mr. Hamersley commented that there is a plan from DEP that indicates that the tire marks in the wetland areas are not to be restored so that they can hold water and vegetation can grow. That plan is to be provided to the Township. Hamersley is to be back in 7 to 10 days to begin the work.
- Mr. Marshall did not feel that the Allen property should be restored beyond what it was before the construction. Mr. Longreen noted that Hamersley is willing to do whatever is necessary to get the Allen's to sign off on their property restoration. Discussion continued on the subject.
- Discussion was held on the punch list. Mr. Longreen noted that he will be present at the stages of the work to ensure that what is required is done. He felt that the area is in much better shape that what it was.
- Mr. Longreen commented that previously Mr. Rish had indicated that the Scouts might be willing to plant trees. Mr. Rish noted that he would check with the Scouts to see if there is still interest and Mr. Longreen will check to see what trees need to be planted.
- Mr. Espenshade asked about Old Towne Hanover in West Hanover Township. Mr. Phillips noted that he has not heard anything from its engineer. They did submit a stormwater management permit since they are moving some dirt in East Hanover Township. There is still no plan that has been officially submitted to the Township.

UNFINISHED BUSINESS

STORMWATER MANAGEMENT - THOMPSON

Chairman Beaudet asked what needs to be done with the property. Mr. Phillips commented that the property can be inspected again and then first step is to notify the homeowners of any corrections that need to be done. Discussion was held on who is responsible for the enforcement. An inspection will be scheduled for the property.

NOISE ORDINANCE

No report.

VILLA ROSA/ NO LEFT TURN

No response has been received from PennDOT.

ACT 209

Chairman Beaudet requested approval for the appointment of the following people to the Act 209 Committee: Donna Lebo, Glenn Moyer, David Craig, Krupal Desai, Joseph Gambino, Peter Feschetti, and John Nelligan.

- **Mr. Shutt made a motion to appoint the members read by Chairman Beaudet to the Act 209 committee. Mr. Marshall seconded the motion. The Chairman asked for comment from the public, there was none. The motion was approved 4 in favor, Chairman Beaudet, Mr. Marshall, Mr. Rish and Mr. Shutt; 1 opposed, Mr. Espenshade.**

FORESTRY ORDINANCE

This is still with the Planning Commission

USE OF THE SPECIAL FIRE POLICE RESOLUTION 2007-12

Solicitor Kauffman noted the resolution is the result of a situation where a request was made for the use of the Special Fire Police and the date requested fell between Board of Supervisors meetings. He has created a resolution that would permit the Chairman of the Board to grant the approval within in a 3 day time period, giving the other Board members the time to approve or reject the use. When a request is made in time for a regularly scheduled meeting, then it would be discussed and voted on at the meeting.

- **Mr. Marshall made a motion to adopt the resolution. Mr. Shutt seconded the motion.** Mr. Rish commented that according to the resolution, there is no indication that it restricts the Chairman from making the decision only in the event that the request and the date fell between meetings. As it is written, it would apply to any time a request is made. Another section of the resolution indicates that the Supervisors can either rescind or approve the use and that would require a public meeting. Solicitor Kauffman noted that if a decision was made by the Chairman to approve the use and the other Supervisors did not approve, then a public meeting could be held to discuss the issue. Mr. Rish felt that the language was not clear in the resolution. **The Chairman asked for comment from the public, there was none. The motion was approved 4 in favor, Chairman Beaudet, Mr. Espenshade, Mr. Marshall and Mr. Shutt; 1 opposed, Mr. Rish.**

TRANSFER TAX ORDINANCE

The Public Hearing is scheduled for September 18th.

NEW BUSINESS

GYPSY MOTH SUPPRESSIOIN PROGRAM

Mrs. Casey noted that DCED is offering the program and the Township needs to make a decision as to whether or not it will participate and whether the Township or the property owners will pay for the cost. There are currently 9 properties on the DCED list; there could be more since the letter was sent before the deadline of August 31st. Mrs. Casey did not know the amount of acreage involved in the program but will check with DCED before the next meeting.

CIOBAN SUBDIVISION PLAN – ACCEPT FOR REVIEW

Lou Robinson was present to represent the plan.

- Mr. Robinson noted that the plan is a 3 lot subdivision. The Planning Commission recommended the plan for approval; however, there was a question

about the right-of-way on Manada Gap Rd. This road is a State Road and historically, the State does not want the right-of-way but will negotiate with the property owner if additional right-of-way is needed in the future. A waiver request has been made for the right-of-way requirement (Section 602.3). Mr. Phillips agreed with the waiver for the right-of-way.

- **Mr. Marshall made a motion to accept the Cioban plan for review and possible acceptance at the next meeting. Mr. Rish seconded the motion. The Chairman asked for comment from the public, there was none. The motion was approved 5 in favor, 0 opposed.**

DEDICATED NEEDS STUDY FOR INFRASTRUCTURE

Chairman Beaudet noted that some of the roads and bridges in the Township do need work. When The Township applies for grants or other monies, there is nothing in place that can be presented to justify what is needed. The needs study would be a good way to get a baseline as to what condition the Township's roads and bridges are in and when monies are applied for, the documentation is already there. She felt that Pickering, Corts, & Summerson has the personnel that could do the study.

- Mr. Marshall asked if Mr. Phillips had any idea of the time or cost that would be involved in the study. Mr. Phillips commented that it would depend on the amount of detail the Board wanted. His initial thought was to sit with Mr. Longreen to list some of the immediate needs that he has for roads and bridges. This would be an ongoing document, reviewed on an annual basis to ensure that the needs of the Township are met. Discussion continued on the subject.
- **Mr. Marshall made a motion to have Mr. Phillips work with Mr. Longreen to do a needs study. Mr. Shutt seconded the motion.** Mr. Rish felt that there was a need for the study but questioned as to why a RFP is not being put out to see what the costs would be. He is not willing to make a decision unless he knows what the costs are. Mr. Espenshade asked if roads were the only thing being considered for the study. He felt there were other issues that needed to be addressed such as water, sewer, EMS, etc. Mr. Phillips noted that it was his intention to include those other needs in the study and there are already some studies that have been done regarding the Rt. 39/Rt. 743 corridor which has indicated some improvements at intersections. He felt that it would not be large undertaking since some of the information is already available. What would be provided is a list with prioritizations and then cost estimating will be done for those items. Mr. Marshall commented that sending the study out for a RFP would require information from the Township and with the engineering firm that is working with the Township; it has the information that would have to be provided to another engineering firm. We already have this with the current engineering firm. Mr. Rish had problems with the engineering firm that will do the scope, also doing the study with no indication of what the cost will be and whether or not they can do it. Mr. Espenshade felt that the scope of the project needs to be established and not the project itself. It was noted that Mr. Longreen should work with Mr. Phillips on the needs study. Mr. Shutt noted that comments have been made about the costs; if Mr. Phillips firms are charging exorbitant costs, then that would have to be addressed. **The Chairman asked for comment from the**

public. David Craig noted that the document would also give the 209 Committee information for its issues. John Nelligan commented that he felt there was a need for the study and offered his services to the Township for this endeavor. Mr. Phillips noted that the study would provide a list of projects with costs identified, not a huge binder report. **A motion is on the table. The motion was approved 5 in favor, 0 opposed.**

EXTENSION OF TIME – GRANTVILLE VOLUNTEER FIRE CO.

- **Mr. Marshall made a motion to accept the grant of an extension of time for 90 days for the Grantville Volunteer Fire Co. Mr. Shutt seconded the motion. The Chairman asked for comment from the public, there was none. The motion was approved 5 in favor, 0 opposed.**
- Chairman Beudet noted that the Fire Co. has asked if the Township will pay for the Township's engineering fees in the amount of \$915.00 for the month of April. Mr. Shutt asked if there were funds available. It was noted by Mrs. Casey that the funds are available.
- **Mr. Espenshade made a motion to pay for the engineering fees. Mr. Rish seconded the motion.** Chairman Beudet asked if the Fire Co. has enough budgeted for the payment of its fees or does the Township need to budget funds for next year. Wayne Isett noted that the payment of the bill being requested is the Township's engineer, not the Fire Company's. He does not know if there will be any future bills. Discussion continued on the subject. Mr. Phillips noted that there has not been a resubmission of the plan for a while and there are still outstanding items. When a revised plan is submitted there will need to be a review and another bill submitted. Mr. Rish asked if the Fire Co. could possibly estimate how much money would be needed next year in engineering fees for budget purposes. Mr. Isett commented that he would have no idea how much would need to be budgeted. Discussion was held on the subject. **There was a motion on the table. The Chairman asked for comment from the public.** Richard Schock felt that the regulations have been set up and that people should not be exempt from those regulations. He was not in favor of the fees being waived. David Craig felt that the Fire Co. should be supported since it is a volunteer organization that serves the Township. **The motion was approved 3 in favor, Chairman Beudet, Mr. Espenshade, and Mr. Rish; 2 opposed, Mr. Marshall and Mr. Shutt.**

EXTENSION OF TIME – GINGRICH/JONES SUBDIVISION PLAN

- **Mr. Rish made a motion to accept the grant of a 90 day extension of time. Mr. Marshall seconded the motion. The Chairman asked for comment from the public, there was none. The motion was approved 5 in favor, 0 opposed.**

COMMUNITY DEVELOPMENT BLOCK GRANT – URBAN COUNTY STATUS

Mrs. Casey noted that a letter was received from DCED regarding grants. The population of Dauphin County has increased to allow it to apply for Urban County

grants. If the Township opts in, it will be allowed to apply for Federal grants. There is no cost for the Township to opt in.

- **Mr. Marshall made a motion to opt in to the DCED Urban County Status Block Grants. Mr. Rish seconded the motion. The Chairman asked for comment from the public, there was none. The motion was approved 5 in favor, 0 opposed.**

MMO PENSION PLAN FOR 2008

Mrs. Casey noted that the Township needs to submit to the Pennsylvania Municipal Retirement System the 2008 pension needs for the employees. She has calculated the projected salaries at a 3% increase. The money is granted to the Township by the State. There is no cost to the Township for the pension plan.

- **Mr. Rish made a motion to set the Minimum Municipal Obligation for 2008 at \$30,038.00. Mr. Marshall seconded the motion. The Chairman asked for comment from the public.** Keith Oellig asked what percentage of the pension the State pays. Mrs. Casey noted that it was 10% of the employee's salaries. The employees are required to put in a minimum of 2%, maximum of 10%. There is no cost to the Township. **The motion was approved 5 in favor, 0 opposed.**

BOOKKEEPING AND ACCOUNTING BASICS – TRAINING FOR D. EPPINGER

Mrs. Casey is requesting permission for Dawn Eppinger, Administrative Assistant, to take a course. The course is offered locally on October 31st and the cost is \$50.00. Mrs. Casey felt that it would be a good course to introduce Mrs. Eppinger into government accounting.

- **Mr. Rish made a motion to allow Mrs. Eppinger to attend the PSATS course on Bookkeeping and Accounting Basics on the date and cost provided. Mr. Shutt seconded the motion. The Chairman asked for comment from the public, there was none. The motion was approved 5 in favor, 0 opposed.**

ZONING DECISIONS – TRAINING – PLANNING COMMISSION

Mrs. Casey noted that the Board had previously approved Chairman Beudet and Mrs. Casey's attendance at this training. Mr. Rish had suggested that Planning Commission members be contacted to see if any would like to attend. Donna Lebo has indicated that she would like to attend and Mrs. Casey is asking for Board approval. The cost is \$25.00 per person.

- **Mr. Marshall made a motion to allow Donna Lebo to attend the course and pay the registration fee. Mr. Rish seconded the motion. The Chairman asked for comment from the public, there was none. The motion was approved 5 in favor, 0 opposed.**

CODIFICATION OF ORDINANCES

Chairman Beudet noted that the Township's ordinances need to be codified. She has done some research and has found that General Codes has a good record. She would like approval to get a quote to see what it would cost for their services. Mrs. Casey noted that she could get different quotes from other companies.

- **Mr. Marshall made a motion to obtain 3 quotes for codification of the ordinances.** Mr. Phillips recommended that the Township develop a scope of services since it can be costly for services depending on what the Township wants.
- **Mr. Marshall rescinded his motion since the Board would like to see other proposals.**
- Mr. Phillips suggested that codification agencies could be contacted to come out to the Township to discuss the needs.

OTHER BUSINESS FROM THE BOARD

There was no other business from the Board

BUSINESS FROM THE PUBLIC

There was no business from the public.

Mr. Rish made a motion to adjourn the meeting. The meeting was adjourned at 8:52 P.M.

Respectfully submitted,

Deborah A. Casey

cc: Marie Beaudet
David Marshall
Keith Espenshade
George Rish
Thomas Shutt
Myles Kauffman
Curt Cassel

Charles Longreen
Planning Commission
Light-Heigel & Associates
Posted
Zoning Hearing Board
Pickering, Corts & Summerson