

EAST HANOVER TOWNSHIP BOARD OF SUPERVISORS MEETING
8848 Jonestown Road, Grantville, PA 17028
February 6, 2007

The meeting of the East Hanover Township Board of Supervisors was called to order with the pledge to the Flag by Chairman Marie Beudet at 7:03 P.M. Present were Supervisors Keith Espenshade, Dave Marshall, and George Rish. Tom Shutt arrived at 7:05 PM.

Myles Kauffman, legal counsel; Roger Phillips, Engineer; Charles Longreen, Director of Public Works; Curt Cassel, WWTP Operator; and Deborah Casey, Secretary-Treasurer were also present.

This meeting was audio taped. The tapes are strictly for the use of the Secretary-Treasurer for clarification during preparation of the minutes.

APPROVAL OF THE MINUTES FROM JANUARY 16, 2007 AND THE SPECIAL MEETING OF JANUARY 23, 2007

Mr. Marshall made a motion to approve the January 16, 2007, minutes as written. Mr. Rish seconded the motion. The motion was approved 4 in favor, Chairman Beudet, Mr. Espenshade, Mr. Marshall and Mr. Rish, 0 opposed. Mr. Shutt was not present for the vote.

Mr. Rish made a motion to approve the January 23, 2007 minutes as written. Mr. Marshall seconded the motion. The motion was approved 4 in favor, Chairman Beudet, Mr. Marshall, Mr. Rish and Mr. Shutt; 0 opposed; 1 abstention, Mr. Espenshade. Mr. Espenshade abstained from voting since he was not present at the meeting.

Expenditures:

General Fund	\$ 82,974.93
Operations and Maintenance	\$ 16,698.19
Street Light	\$ 191.98
Park and Rec	\$ <u>1,679.42</u>
Total	\$101,544.42

Mr. Marshall made a motion to approve the expenditures as presented. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.

Receipts

General Fund	\$ 46,222.48
Operations & Maintenance	\$ 73,884.50

Available Funds

General Fund	\$ 518,367.20
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Operations & Maintenance	\$ 401,774.91
Street Light	\$ 5,022.99
State Fund	\$ 337,070.40
Public Sewer Fund	\$ 574,707.84
Park and Rec Fund	\$ 118,479.95
TOTAL	<u>\$1,995,423.29 - check</u>

SIGNIFICANT CORRESPONDENCE

The Correspondence is available for review during normal office hours.

REPORTS

SUPERVISORS, APPOINTED BOARDS AND EMPLOYEE INTERACTION

Mr. Shutt noted that after the last municipal election, a plan had been set up as to how the Township should be run. The Board of Supervisors each has a role to play in the management of the Township. There are rules and regulations that need to be followed. With the help of the residents, if done correctly, the Township can be managed. The Board wants the input of the residents, but the residents have to go to the Board members. Also, one Board member can't manage the Township; it has to be a joint effort of all 5 Board members. The Township cannot afford to have people coming in off the street telling the Township employees what to do. The Board of Supervisors meetings are held so that residents can express their feelings and wishes to the Board. If a resident doesn't want to discuss an issue at a public meeting, then a meeting can be set up with one of the Board members. As a note, the staff's work schedule comes from the Board of Supervisors.

- Keith Oellig asked what Supervisors were responsible for the different areas. Chairman Beaudet noted that she oversees the administrative work. Mr. Espenshade and Mr. Marshall oversee the wastewater treatment plant. Mr. Rish oversees the administrative work of the wastewater treatment plant. Mr. Shutt handles employee issues. Mr. Marshall also checks the building after rentals on a regular basis. There are issues that arise between Board meetings, and those can be dealt with under the current reporting structure. All Supervisors are to keep each other informed. This also keeps the employees from getting direction from 5 different people.
- Mr. Shutt emphasized that the Board needs and wants the input from the public. If the Supervisor responsible for a certain area is not available, one of the other Supervisors can be contacted. There is no one Supervisor that has more power than another. He commented on how the public was involved in the decision to do the renovations to the building.

PUBLIC WORKS – CHARLES LONGREEN

Mr. Longreen presented his report for the month of January. The report is available for review at the Municipal Building.

- It was noted that Mrs. Casey will contact the applicants for the open position of WWTP operator to determine availability and set up interviews.

- Solicitor Kauffman will send a letter to Mrs. Winfindale regarding her complaints about a driveway explaining that the issue is between the property owner and DCCD.

PARKS AND RECREATION – JANET ESPENSHADE, CHAIRMAN

- The Park and Rec Board met on February 5th.
- Melissa Blouch was hired to teach the Toddler's Class which will begin in March.
- The Park and Rec Board would like to purchase a swing set for the park. The cost is \$5,010.90. It will have 1 toddler, 1 handicap, and 4 regular swings. This is an additional swing set and not a replacement.
- **Mr. Espenshade made a motion to approve the purchase of the swing set. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**
- The Valentine Party will be held on February 9th.

LDARPG – KEITH OELLIG

- Final arrangements are being made for the meeting on March 29th. DEP and other agencies will be present to discuss the Chesapeake Bay strategy. The meeting will be held at the Lower Dauphin High School.
- Mr. Oellig would like to try to finalize the Intermunicipal Agreement. Hummelstown, Londonderry and East Hanover are the 3 municipalities involved. The solicitors need to meet to iron out the final details. Discussion continued on the agreement.
- It was noted that the municipalities that are still in LDARPG are not contiguous to each other.
- Chairman Beaudet noted that the Township is going to start to be asked to do things regionally with the Townships that are contiguous to East Hanover. She noted that South Hanover which is contiguous to East Hanover pulled out of LDARPG. She was not sure what the advantage would be to the Township to continue to be involved in LDARPG. Mr. Oellig noted that the organization is in place and the Township can work with it to do regional work. The municipalities that pulled out of LDARPG could come back into the group. Chairman Beaudet commented that if the Township wants to apply for something regionally, Londonderry and Hummelstown would not be involved.
- Mr. Oellig noted that there were many things that could be done on a regional basis but people need to be involved with the organization to discuss plans. Chairman Beaudet felt that the Township either has to get very involved in LDARPG or pull out.
- Discussion was held on population growth, schools, police, etc.
- Mr. Oellig noted that when the group first began, many people were involved. When it was felt that power would be taken away from the local level, municipalities pulled out. He felt that it was unfortunate since there are many issues that will need to be addressed on a regional basis.

PLANNING COMMISSION – DAVID CRAIG

No report. Draft Minutes have been provided to the Board of Supervisors.

GRANTVILLE VOLUNTEER FIRE COMPANY – WAYNE ISETT

No report.

PUBLIC SAFETY ADVISORY COUNCIL – JOHN NELLIGAN

- The Council will meet on March 26th at 7:00 PM at the municipal building.

EMERGENCY MANAGEMENT – JOHN NELLIGAN

- In 2005 there were 101 volunteer hours; in 2006 there were 366 hours. One of the reasons for the increase is that Dauphin County Emergency Management has increased its meetings. The other reason is the increased training courses required.
- The signs that the Board approved for Emergency Management have been received and put in place.
- Ron Johnson has been appointed as Deputy 2. The appointment has been approved by the County.
- Marie Beaudet has volunteered to be the Public Information Officer for Emergency Management in East Hanover Township. Once she has completed her training, she will be appointed to the position.

PA STATE POLICE – CPL. PAUL GASPICH

Cpl. Gaspich noted that he had no report and asked if there were any concerns from the Board or the public. There were no concerns.

WWTP – CURT CASSEL

- The plant is in compliance with its permit.
- Process controls were done due to seasonal changes.
- Tom Scheffler was trained on basic rounds and plant operations.
- There were some grinder pump alarms at Funck's EXXON.
- A float switch was replaced at a residence on W. Caren Dr.

ENGINEERS REPORT – ROGER PHILLIPS

- The engineer's report is on file at the Municipal Building for review.
- The S. Meadow Ln. bridge DEP permit has been received. Mr. Phillips asked for authorization to put the project out to bid with the award of the bid in April.
- **Mr. Marshall made a motion to authorize Mr. Phillips to bid the bridge project. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**
- A draft of the stormwater ordinance has been forwarded to the Board. He requested that comments be forwarded to him so that he can complete the ordinance.

APPROVAL OF CO-PERMITTEE APPLICATION FOR NPDES PERMIT – PENN NATIONAL - I81 INTERCHANGE

- There is a Co-permittee application for Penn National for the work to be done at the I81 interchange. Mr. Phillips will clarify if the Township needs to be a co-

permittee. This is for the NPDES permit for stormwater management during the construction.

ENGINEERS REPORT CONTINUED

- The Act 537 plan should be available next week.
- Chairman Beaudet noted that staff meetings need to be set up with Mr. Phillips and others to discuss the planning for the Act 537 plan implementation.

UNFINISHED BUSINESS

STORMWATER MANAGEMENT - THOMPSON

No update.

NEW BUSINESS

ROBERT JONES – WAIVER OF ZONING HEARING BOARD APPEARANCE

Robert Jones was not present.

- Chairman Beaudet noted that Mr. Jones is asking for a waiver of a Zoning Hearing Board appearance. She commented that the Board of Supervisors cannot waive a Zoning Hearing Board issue. The Board can send a representative of the Township. Mr. Jones was put in a position by a previous Board that when he met the one contingency for approval, it put him into a violation of the ordinance. Mr. Rish noted that he has been put into a hardship that was not his fault.
- Mr. Espenshade asked who was challenging the approval. It was noted that the engineer and zoning officer discovered the violation after review of the plan.
- **Mr. Shutt made a motion to send Solicitor Kauffman to the Zoning Hearing Board to appear on Mr. Jones behalf. Mr. Rish seconded the motion. The motion was approved 5 in favor, 0 opposed.**

RESOLUTION 2007-04 – EMERGENCY OPERATIONS PLAN OF DAUPHIN COUNTY

The resolution requires that East Hanover Township keep current its emergency action plans.

- **Mr. Espenshade made a motion to adopt Resolution 2007-04. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

PARK AND REC FEE – HALBLEIB

Mr. Halbleib has offered to do work in the Park vs. paying the Recreation fee for his subdivision plan.

- Mr. Espenshade commented Mr. Halbleib has come to the Township with a problem and would like to help if that is possible.
- Mr. Rish was not in favor of waiving the fee in lieu of work in the park since it could create potential problems in the future. Other people could then feel that they could work for the Township vs. paying the fee.

- Mr. Marshall felt that Mr. Halbleib could meet the legal obligations of doing work for the Township, but others may not be able to so; he is not in favor of allowing the work in lieu of the fee.
- Mr. Shutt noted that it is not just as simple as doing the work. There are insurance issues involved. He does not like to see people put on the spot, but he could not agree to allow the work in lieu of the fee. He had concerns about setting a precedent.
- Chairman Beaudet also had concerns about setting a precedent. She asked the Board to consider changing the fee in the future and have it a progressive real estate tax that something is received every time a property is transferred. The tax would provide for the repairs and maintenance of the parks and not just new park areas.
- By consensus, the Board agreed not to allow the work in lieu of the fee.

SUBDIVISION FEES

No discussion.

LOWER DAUPHIN CARE CLUB – DONATION

Mrs. Casey noted that a letter was received from the Lower Dauphin Care Club asking for a \$500.00 donation for its all night after graduation, drug and alcohol free party for the 2007 graduating class. Last year the Township donated \$500.00 for the 2006 graduating class.

- **Mr. Rish made a motion to grant the request for a donation of \$500.00 for the party. Mr. Marshall seconded the motion. The motion was approved 5 in favor, 0 opposed.**

FUNCK'S EXXON – LAND DEVELOPMENT PLAN ACCEPT FOR REVIEW

A final land development plan to remove the existing store and construct a new store and 2 additional gas pumps. The project site currently contains a convenience store and 4 gas pumps. The proposal is to build a new larger store north of the present location to allow for the addition of 2 gas pumps in alignment with the existing pumps to remain. The new building will be 4700 square feet and will provide the same number of rest rooms as the existing facility.

- **Mr. Marshall made a motion to accept the Funck's EXXON plan for review at the next meeting. Mr. Espenshade seconded the motion. The motion was approved 5 in favor, 0 opposed.**

HAROUNZADEH & CHRISTIANSON – TIME EXTENSION

A 90 day extension of time has been granted to the Board of Supervisors.

- **Mr. Espenshade made a motion to accept the grant of a 90 day extension. Mr. Rish seconded the motion. The motion was approved 5 in favor, 0 opposed.**

ZONING ORDINANCE AMENDMENT 2007-01 CHANGE OF TAX PARCEL 25-008-015 FROM RA TO HIGHWAY COMMERCIAL

- **Mr. Espenshade made a motion to authorize Mrs. Casey to advertise the public hearing for Ordinance 2007-01 on March 6th. Mr. Marshall seconded the motion. The motion was approved 5 in favor, 0 opposed.**

RESOLUTION 2007-05 – APPOINTMENT OF TAX COLLECTOR

The resolution is to appoint a tax collector to replace Shirley Hoon after her resignation. Loria K. Smith is to be appointed as tax collector with a term that will end January 3, 2008.

- **Mr. Rish made a motion to adopt Resolution 2007-05. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

RT. 743/39 STUDY GROUP – BACKUP REPRESENTATIVE

Chairman Beudet noted that a backup representative needs to be appointed. Mr. Longreen is the Township's representative.

- **Mr. Marshall recommended that Glen Kriner be the backup. Mr. Kriner will be contacted to see if he is willing to be the backup.**

USE OF THE BUILDING DURING DAY JUNE 12TH – 14TH FROM 1:00 PM UNTIL 4:00 PM FOR THE PECAN ARTS CLASS

Mrs. Casey noted that PECAN has used the building for several years during the summer for 3 days during the week to conduct an art class for disabled children. No rental fee is paid. There is a fee charged for those attending the class. Mrs. Casey noted that there were some problems last year being in unauthorized rooms.

- **Mr. Marshall asked if there had been any damage to the building. Mr. Longreen could not recall any damage done but commented that any available room that is not locked, they go in and occupy. Last year there was a group that was in the janitor's room with the lights out and the door locked. Discussion was held as to the supervision of the children.**
- **Chairman Beudet made a motion not to allow the group to use the building. The motion died for lack of a second.**
- **Mr. Espenshade did not have a problem with the group using the building, but felt that there has to be conditions established. They can use the large room and the kitchen, and if those conditions are not met, then they can't use it in the future.**
- **Mr. Espenshade made a motion to allow PECAN to use the building this year, ensure they understand what the conditions are, and if they want to use the building in the future, they have to meet the conditions. Mr. Shutt suggested that the motion be amended to include a fee for the use of the facility. Mr. Espenshade did not want to charge a fee since it may increase the cost of the program. It was suggested that they be required to pay a security deposit which would be returned at the end of the class. Mr. Espenshade amended his motion to require them to pay a \$100.00 security deposit. Mr. Marshall seconded the motion. Mr. Marshall felt that by the time PECAN uses the building for its program that the guidelines for using the building should be in place and PECAN should have to follow those guidelines. Mr. Espenshade**

suggested providing PECAN with the draft list to follow. Larry Suhr asked where the children are from. Mrs. Casey was not sure. **The motion was approved 5 in favor, 0 opposed.**

REPLACEMENT KEY FOR FOOTBALL ASSOCIATION

The Football Associations key was broken off in the door the evening of its last meeting. The Board of Supervisors was not notified, and the building was open after the meeting. The gentleman in possession of the key would like another one and is willing to pay for the broken key.

- Mr. Shutt did not want to keep anything away from the organization, but did not feel that the same gentleman should be given another key. It should be given to another member of the organization.
- Mr. Marshall felt that it was irresponsible for someone using the building to leave it unlocked at night. He had concerns relating to the safety of the employees having to enter the building the next day and other problems that could arise from the building being unlocked. He had concerns that the individual never contacted Township officials or staff about the broken key until at least a week after the incident. The gentleman did contact Wayne Isett to give him access to the building.
- Mr. Rish felt that a new key should be given to another individual from the organization.
- Mr. Marshall noted that the individual who broke the key should be responsible for the cost of the key.
- **Mr. Marshall made a motion to give another key to someone else in the Football Association, only after the bill has been paid for the replacement of the key and fixing the lock. Mr. Shutt seconded the motion.** Mr. Espenshade asked if a policy is going to be created regarding replacement of keys that may be lost or broken in the future. It was noted that should be placed in the building rental/use agreement. Wayne Isett noted that he had told the individual that he would be willing to come back and lock the building but it was indicated that would not be necessary. **The motion was approved 5 in favor, 0 opposed.**

RESOLUTION 2007-06 – EXTENSION OF FULTON LOAN

The resolution is to extend the maturity date of the Fulton Loan for the wastewater treatment plant until June 30th. Not all of the PENNVEST payments have been received. The interest rate will remain the same.

- **Mr. Espenshade made a motion to approve Resolution 2007-06. Mr. Shutt seconded the motion. The motion was approved 5 in favor, 0 opposed.**

WINTER JACKETS FOR THE ROAD CREW

The Road Crew currently does not have winter jackets for their uniforms. Cintas jackets will cost \$96.00. Tractor Supply has the same jacket for \$76.00. The Road Crew indicated that they will be responsible for cleaning the jackets themselves. Mr. Espenshade suggested that anyone who has a Township uniform receive a jacket. This would include maintenance and WWTP.

- **Mr. Shutt made a motion to purchase the jackets at a cost of \$76.99 per jacket or less.** Mr. Halbleib noted that he works at Agway and they give municipal discounts and will beat anyone's price on Carhart clothing. **Mr. Espenshade seconded the motion. The motion was approved 5 in favor, 0 opposed.**

OTHER BUSINESS FROM THE BOARD

Fire Company

- **Mr. Espenshade made a motion to waive the reviewing engineering fees for the Grantville Volunteer Fire Co. and refund \$1,690.00 from the previous bill that was paid.** Chairman Beaudet noted that the Board previously had agreed to pay the bill for the new engineer's review when the Township switched engineers. Discussion was held on the engineer's bills. **The motion died for lack of a second.**
- **Chairman Beaudet made a motion to pay the bill that is associated with the meeting with the new engineer.** Mr. Phillips noted that he did not believe there was a specific bill for that review since it was done at a Planning Commission meeting. Mr. Espenshade was representing the Fire Co. at that meeting. The last bill that was received was for a review of the plan. **Chairman Beaudet withdrew her motion since there was no charge for the one review.**

Mr. Rish asked if the Township could eliminate its responsibility for the grinder pump at Funck's EXXON since there is proposed new construction at the facility. He requested that Solicitor Kauffman review the agreement. It was noted that the Township owns all the grinder pumps. Mr. Phillips noted that most Townships' do not own the grinder pumps. The Township's agreement indicates that the grinder pumps are the property of the Township.

Chairman Beaudet noted that East Hanover, West Hanover, and South Hanover have been trying to schedule a meeting with the County Commissioners to go over the needs as a region relating to the slots revenue. Representative Marsico has also been trying to set up a meeting for the municipalities. No meetings have been set up at this time, however; Chairman Beaudet did have a meeting with Stan Rapp, who is a principal with a lobbying firm for the County and Commissioner Jeff Haste. It was indicated that they would be willing to work with the Township.

Keith Oellig noted that 2 times LDARPG public meetings were held and Chairman Beaudet indicated she would be there but could not make it. He did not realize that she felt that way about LDARPG. Chairman Beaudet noted that she did not have any feelings regarding LDARPG but did feel that if the Township is going to participate, it needs to get more involved or withdraw. Discussion continued on LDARPG and its membership. Mr. Oellig noted that he felt strongly about doing things on a regional basis.

BUSINESS FROM THE PUBLIC

Richard Schock commented that since the Township is in the auditing season, the Board should read article 9 of the 2nd Class Township Code book which spells out the responsibilities and powers of the auditors.

Mr. Schock noted there was a letter received from DCCD regarding a property on Dry Run Rd. After reviewing the situation at the property, DCCD indicated that it would require a stormwater management plan. Mr. Schock asked how the taxpayers of the Township would benefit from this and why did someone report this property to DCCD. He also questioned as to whether or not there was a problem at the property.

- Chairman Beaudet noted that if DCCD indicated that there was a problem, then there was one.
- Mr. Schock asked who reported the problem. Mr. Longreen noted that any resident in the Township can contact DCCD to lodge a complaint.
- Mr. Marshall noted that he has received several complaints from residents regarding issues that are of no benefit to the residents of the Township.
- Mr. Schock noted that there are too many people who are worried about other people's business. If there is something to gain by reporting the property to DCCD, he would have been fine with it, but there was nothing to gain and it is only going to cost the property owner money. He felt that the issue at the property is a Township problem.
- Discussion continued on the subject
- Mr. Rish felt that the information should be public and that DCCD could be contacted to get the information on the property.
- Mr. Phillips noted that anyone can contact DCCD if there is work being done on a property. DCCD then does an inspection and issues a report of either no violation or a violation. If the regulations are not being followed, DCCD will ask the property owner to correct the problem.

Mr. Shutt made a motion to adjourn the meeting. Mr. Marshall seconded the motion. The meeting was adjourned at 9:20 P.M.

Respectfully submitted,

Deborah A. Casey

cc: Marie Beaudet
David Marshall
Keith Espenshade
George Rish
Thomas Shutt
Myles Kauffman
Curt Cassel

Charles Longreen
Planning Commission
Light-Heigel & Associates
Posted
Zoning Hearing Board
Pickering, Corts & Summerson